

# **CORPORATION OF THE TOWN OF DESERONTO**

## **COUNCIL MEETING – MINUTES**

**SEPTEMBER 12, 2017 – 6:30 P.M. – DESERONTO TOWN HALL**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

**1 of 9**

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### **ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>D. Johnston</b>
<b>Councillors</b>	<b>T. Dickinson S. Everhardus C. Zieman</b>
<b>Acting CAO/Clerk</b>	<b>W. Bouma</b>
<b>Deputy Clerk</b>	<b>G. Maracle</b>

**1. MOMENT OF SILENT REFLECTION**

- 2. MAYOR’S ADDRESS –** The Mayor welcomed those in attendance at Council. He advised that Frances Itani will be launching her third book at the Deseronto Public Library on Friday September 22<sup>nd</sup> from 1:30-3:00 pm. Mayor Clark also advised Council that the Acting CAO has advised department heads that the budget process has started and he would like the department wish lists and then we will meet with each department to discuss if reductions are required.

- 3. DISCLOSURE OF INTEREST -** Councillor Zieman advised that he would excuse himself from discussion on item item 7.1(a) as the matter involved a family matter.

**4. APPROVAL OF AGENDA**

- a) Agenda of the September 12, 2017 Council Meeting**

**Resolution 18-17-01**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the agenda be approved with the addition of a Personnel matter under Closed Session.**

**CARRIED**

**5. APPROVAL OF MINUTES**

- a) Minutes of the August 8, 2017 Council Meeting**

**Resolution 18-17-02**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT the minutes be approved as presented.**

**CARRIED**

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**2 of 9**

---

**6. DEPUTATIONS**

**a) Steve Tanner spoke to Council regarding a neighbouring property**

Mayor Clark advised Mr. Tanner that he had met with the property owner and that the owner would be getting back to Council within the next couple of weeks with a decision regarding the property.

**b) Mark Boone from Quinte Conservation spoke to Council regarding the Storm Water Management Project**

Mr. Boone advised that a study had been done in 2010-2011 and a high amount of phosphorous was found in the untreated storm water. Mr. Boone proposed that Deseronto would require four OSG purifiers to reduce the amount of phosphorous going into the Mill pond. There is currently a grant that would fund 90% of the project and he was confident that the remaining 10% could be funded through another grant.

**Resolution 18-17-03**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Council receive the report from Mr. Boone.**

**CARRIED**

**7. CORRESPONDENCE**

**7.1 CORRESPONDENCE REQUIRING ACTION**

**a) Responses from the Town's insurer and lawyer regarding permission to operate drones on Town-owned properties**

**Resolution 18-17-04**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT Council approve Roto-scapes request to fly drones from Town-owned properties, providing they get approval from Transport Canada, they provide proof of insurance, and that they sign a legal undertaking prepared by the Acting CAO, which would include an expiry date  
AND FURTHER THAT the Mayor and Acting CAO be authorized to sign the legal undertaking**

**CARRIED**

**Council also requested that staff look at a fee for the preparation of the documents and advise that public that permission is required to launch drones from Town owned properties.**

**7.2 CORRESPONDENCE REQUIRING NO ACTION**

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**3 of 9**

---

**8. PASSING OF ACCOUNTS**

**Resolution 18-17-05**

**Moved By: C. Zieman**

**Seconded By: D. Johnston**

**THAT Schedule of Accounts numbered 11-2017 in the amount of \$552,630.38 be approved for payment.**

**CARRIED**

**9. DEPARTMENT/COMMITTEE REPORTS**

**9.1 Finance and Administration**

**9.2 Public Works and Water & Sewer**

- a) Inclusion of a Storm Water Management Plan on the Town's Asset Management Plan to allow the Town to apply for the OCIF top-up funding**

**Resolution 18-17-06**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT staff work with Greer Galloway and Quinte Conservation to include Storm Water Management on the Town's Asset Management Plan to allow the Town to apply for one OGS through the OCIF top-up funding.**

**CARRIED**

- b) Staff recommendation for the purchase of a pick-up truck**

**Resolution 18-17-07**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT Council approve the Public Work's recommendation to purchase a new pick-up from Pringle's Ford.**

**CARRIED**

- c) Request to repave Thomas Street from Centre to St. George from OCIF funding**

- d) Verbal quotation to repair the sidewalk on the west side of St. George Street between Maple Avenue and Dundas Streets**

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**4 of 9**

---

**Resolution 18-17-08**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT items 9.2 (c) and (d) be moved to Unfinished Business to allow staff to look at various funding options.**

**CARRIED**

- e) A recommendation for a plough truck will be brought forward soon**

**Resolution 18-17-09**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT a decision on the purchase of a used plough truck from auction be put on Unfinished Business until the September 26<sup>th</sup> Council meeting to allow Mr. Carter time to go and examine the plough.**

**CARRIED**

- f) Request from the Mohawks of the Bay of Quinte for two additional water hook-ups to allow the construction of a Habitat for Humanity homes**

**Resolution 18-17-10**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the request from the Mohawks of the Bay of Quinte be moved to Unfinished Business to allow Council time to discuss that matter with T. Harvey and the Mohawks.**

**CARRIED**

**9.3 Emergency Services**

- a) By-law enforcement**

**Council was advised that the By-Law Enforcement company would be starting shortly,**

**9.4 Parks and Recreation**

- a) Ratification of the hiring of Brenda Reynolds as the Community Centre Facility Operator**

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**5 of 9**

---

**Resolution 18-17-11**

**Moved By: D. Johnston**

**Seconded By: T. Dickinson**

**THAT Council ratify the hiring of Brenda Reynolds as the Deseronto Community Centre Facility Operator.**

**CARRIED**

**b) New rental fee structure**

**Deputy Mayor Johnston advised that had met with M. Gartland and reviewed his rental rates proposal.**

**Resolution 18-17-12**

**Moved By: S. Everhardus**

**Seconded By: T. Dickinson**

**THAT the 2016 rental rates be retained and increased by 3% for the 2017-2018 ice rental season.**

**CARRIED**

**9.5 Transit**

**Councillor Dickinson advised that Transit would be receiving their new bus shortly and that they would be celebrating their 10<sup>th</sup> anniversary shortly.**

**9.6 Library & Cultural Services**

**The next Library Board meeting will be moved to the last Wednesday of the month.**

**9.7 Planning and Economic Development**

**10. UNFINISHED BUSINESS**

**a) Mill Pond Vegetation**

**b) Accessibility**

**c) Advertising/Marketing policy for the Community Centre**

**d) Ministry of Transportation – Skyway Bridge reconstruction**

**e) Sound acoustic solution for Community Centre**

**Council asked the Mayor if he would be able to get the name of the company that installed the sound acoustic material for the hospital.**

**f) Centennial Park**

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**6 of 9**

---

**Council was advised that the chip truck had been removed from Centennial Park.**

**11. NEW BUSINESS**

**a) Rabies Clinic – Update**

**Council was advised that Dr. Linda Hack had cancelled the rabies clinic that she had previously scheduled for September 30<sup>th</sup>. Staff are currently trying to contact her to see if another date is available.**

**b) Meeting date to review Official Plan with Hastings County**

**Council requested that Hastings County be invited to the September 26<sup>th</sup> Council meeting to discuss that Official Plan. Council also agreed to a 6:00 pm start time to allow for longer deputations.**

**c) Reminder of Special Meeting of Council scheduled for Tuesday September 19, 2017 at 6:30 pm**

**Councillor Dickinson advised that she may not be able to attend due to work commitments.**

**d) Council meeting structure – time permitting**

**The Mayor briefly mentioned the structure, but the topic will be discussed in greater detail at another time.**

**12. BY-LAWS**

**a) A by-law to authorize the signing of a contract with Frontenac Municipal Law Enforcement Inc.**

**Resolution 18-17-13**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT by-law 40-17, being a bylaw to authorize the signing of a contract with Frontenac Municipal Law Enforcement Inc, be read a first and second time this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**Resolution 18-17-14**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT by-law 40-17, being a bylaw to authorize the signing of a contract with Frontenac Municipal Law Enforcement Inc, be read a third time and passed this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

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**7 of 9**

---

- b) A by-law to authorize certain capital works at the Deseronto Water Plant and to authorize the borrowing of funds from the Ontario Infrastructure and Lands Corporation to finance the work**

**Resolution 18-17-15**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT by-law 41-17, being a bylaw to authorize certain capital works at the Deseronto Water Plant and to authorize the borrowing of funds from the Ontario Infrastructure and Lands Corporation to finance the work, be read a first and second time this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**Resolution 18-17-16**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT by-law 41-17, being a bylaw to authorize certain capital works at the Deseronto Water Plant and to authorize the borrowing of funds from the Ontario Infrastructure and Lands Corporation to finance the work, be read a third time and passed this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

- c) A by-law to provide for the maintenance of lands in a safe condition**

**Resolution 18-17-17**

**Moved By: T. Dickinson**

**Seconded By: S. Everhardus**

**THAT by-law 42-17, being a bylaw to provide for the maintenance of lands in a safe condition and to rescind by-law 04-09, be read a first and second time this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**Resolution 18-17-18**

**Moved By: T. Dickinson**

**Seconded By: S. Everhardus**

**THAT by-law 42-17, being a bylaw to provide for the maintenance of lands in a safe condition and to rescind by-law 04-09, be read a third time and passed this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**13. MOTIONS & NOTICES OF MOTION**

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**8 of 9**

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**14. IN CAMERA**

**a) Property**

**b) Personnel – 3**

**Resolution 18-17-19**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Council rise and move into Closed Session.**

**CARRIED**

**Council came out of Closed Session and reported on the following:**

**Resolution 18-17-21**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Council is not interested in acquiring the lot that was offered.**

**CARRIED**

**Resolution 18-17-22**

**Moved By: T. Dickinson**

**Seconded By: D. Johnston**

**THAT Town staff look into hiring an accessibility consultant.**

**CARRIED**

**Resolution 18-17-23**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT Council accept the Water & Sewer Operations Manager's recommendation to move Daryl Miles on the pay grid  
AND FURTHER THAT all other staff's placement on the grid be reviewed.**

**CARRIED**

**15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 18-17-24**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**



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**9 of 9**

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**THAT by-law 43-17, being a bylaw to confirm the proceedings of Council be read a first and second time this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**Resolution 18-17-25**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT by-law 43-17, being a bylaw to confirm the proceedings of Council be read a third time and passed this 12<sup>th</sup> day of September, 2017.**

**CARRIED**

**16. MOTION TO ADJOURN**

**Resolution 18-17-26**

**Moved By: S. Everhardus**

**Seconded By:**

**THAT the Council meeting of September 12<sup>th</sup>, 2017 be adjourned.**

**CARRIED**

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**MAYOR**

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**CLERK**