

- a) **Minutes of the June 27, 2017 Council Meeting**
- b) **Minutes of the April 4, 2017 Deseronto Transit Service meeting**
- c) **Minutes of the May 16, 2017 Deseronto Public Library Board meeting**

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

AUGUST 8, 2017 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Resolution 17-17-02

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the minutes of the June 27, 2017 Council Meeting, the April 4, 2017 Deseronto Transit Service meeting, and the Deseronto Public Library Board meeting be approved as presented.

CARRIED

6. DEPUTATIONS

a) Steve Tanner spoke to Council regarding 440 Dundas Street

Mr. Tanner reported that the property next to his, has not been inhabited by humans for in excess of twenty years. There have been sightings of squirrels, raccoons, and rats entering the property. There is also construction debris in the back yard. Mr. Tanner requested that he would like to see the property cleaned up and the building secured.

Resolution 17-17-03

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council direct staff to investigate options to have the property cleaned/repaired and report back to Council by August 22nd.

CARRIED

b) Letter from Jamie Zieman requesting permission to operate drones from Town owned property

Resolution 17-17-04

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council direct staff to contact our insurance provider to ensure that there would not be any issues and if all is in order, advise Mr. Zieman that he has permission to fly his drones from Town owned property.

CARRIED

c) Glenn Higgins from the Ministry of Transportation spoke to Council regarding the possible usage of Town owned property during the Skyway Bridge restoration.

A document, for public review, will be published on August 10th, 2017. The Ministry is hoping to keep one lane of the highway open as much as possible. To reduce the number of road closures, they are exploring the option of using barges and cranes to float

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equipment and supplies to the job site rather than transporting them by land. At this time the Ministry is exploring options to lease storage space for barges, in case the contractor decides to use that option. Mr. Higgins asked Council to consider what they would expect from the Ministry.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- a) Letter from the Ministry of Agriculture, Food and Rural Affairs requesting applications for the Top-Up Application Component of OCIF

Resolution 17-17-05

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT staff prepare a needs list of possible projects for the top-up component of OCIF.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

- a) Letter from the Association of Municipal Managers, Clerks and Treasurers of Ontario advising that Ellen Hamel has obtained her Executive Diploma in Municipal Management
- b) Nancy Bruinsma has submitted a summary to Council that details her June 10, 2017 historical event. (This is available from the Clerk's office)

Resolution 17-17-06

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT the letter from the Association of Municipal Managers, Clerks and Treasurers of Ontario and Nancy Bruinsma's report be received and filed.

CARRIED

8. PASSING OF ACCOUNTS

Resolution 17-17-07

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Schedule of Accounts numbered 10-2017 in the amount of \$388,684.30 be approved for payment.

CARRIED

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9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

a) Updating of signing authority on Town bank accounts

Resolution 17-17-08

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the signing authority for the Town of Deseronto bank accounts be corrected to include the five individuals named in the letter to Mr. John Fitzpatrick dated March 20, 2017; AND FURTHER THAT any prior employees, other than the 5 named in the letter, be removed from the bank's current list of approved signing officers.

CARRIED

Resolution 17-17-09

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council approve the Deseronto Public Library's resolution appointing Jean Rixen, Don Simpson and Amy McDonald as signing officers.

CARRIED

b) 2018 budget process

Mayor Clark has requested that the 2018 budget process start in the fall of 2017.

9.2 Public Works and Water & Sewer

a) Recommendation from the Water & Sewer Operations Manager regarding a request from the Mohawks of the Bay of Quinte for an additional water and sewer connection

Resolution 17-17-10

Moved By: C. Zieman

Seconded By: S. Everhardus

THAT the recommendation from the Water & Sewer Operations Manager to permit a water & sewer connection for Amos Maracle be approved; AND FURTHER THAT the Water & Sewer Operations Manager will relay this information to the Mohawks of the Bay of Quinte.

CARRIED

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Resolution 17-17-11

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT the Water & Sewer Operations Manager inform the Mohawks of the Bay of Quinte that the Town will be unable to approve any “new” connections until the spring of 2019.

CARRIED

- b) Recommendation from the Water & Sewer Operations Manager to request a change in the Scope of Work at the Water Treatment Plant**

Resolution 17-17-12

**Moved By: C. Zieman
Seconded By: S. Everhardus**

THAT Council accept the recommendation from the Water & Sewer Operations Manager to request a change in the scope of work to permit a new building in the north west corner of the lot, if funding permits.

CARRIED

- c) Portable basketball nets that are being left on the roadway on a continuous basis**

Resolution 17-17-13

**Moved By: S. Everhardus
Seconded By: C. Zieman**

**THAT staff be directed to contact the OPP to inquire if they would visit the households involved and inform the residents that the nets are not permitted on public roadways;
AND FURTHER THAT if the police are not able to visit the households, staff are directed to discuss this with the new by-law enforcement agency.**

CARRIED

9.3 Emergency Services

- a) Request from C. Markland for the purchase of a new computer**

Resolution 17-17-14

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT a new computer be purchased for C. Markland to fulfill his CEMC duties.

CARRIED

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- b) Authorization for the Mayor and the Acting CAO to begin negotiations for dog control and by-law enforcement**

Resolution 17-17-15

**Moved By: C. Zieman
Seconded By: T. Dickinson**

THAT the Acting CAO and one other member of Council meet with the enforcement agency to discuss the Town's expectations to enforce animal control, property standards and to assist in re-writing the Town's by-laws.

CARRIED

- c) Ratification of the termination of the contract of the previous by-law enforcement officer**

Resolution 17-17-16

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council ratify the termination of the contract of the by-law enforcement officer.

CARRIED

9.4 Parks and Recreation

- a) Ratification of the hiring of 2 different day camp counsellors**

Resolution 17-17-17

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council ratify the hiring of Kiersten Clark and Logan Lockridge as day camp counsellors.

CARRIED

- b) Advertising for the hiring of one Parks & Facility Operator and two part time staff for 2017-2018 season**

Resolution 17-17-18

**Moved By: S. Everhardus
Seconded By: C. Zieman**

**THAT Council authorize staff to advertise for 2 part-time seasonal contract positions that will run from September 1, 2017 until March 31, 2018, with no guarantee on the number of hours;
FURTHER THAT Council authorize staff to advertise for 1 full-time Parks & Facility Operator, who will work under contract**

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from September 1, 2017 until March 31, 2018, at which time the position will be reviewed with the possibility of turning it into a permanent full-time position.

AND FURTHER THAT all three positions will be paid based on the existing pay grid.

CARRIED

- c) Proposed user rates for the Deseronto Community Centre until 2020**

Resolution 17-17-19

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Deputy Mayor Johnston work with M. Gartland to establish rental rates for the 2017-2018 season;

FURTHER THAT Council will approve rates at no less than 3%

AND FURTHER THAT these revised rates be brought back to Council at the planning meeting for final approval.

CARRIED

9.5 Transit

9.6 Library & Cultural Services

- a) Request from the Deseronto Archives Board for the purchase of another heritage plaque**

Resolution 17-17-20

Moved By: C. Zieman

Seconded By: S. Everhardus

THAT Council authorize the Deseronto Archives Board to purchase the second heritage plaque.

CARRIED

9.7 Planning and Economic Development

- a) Sale of lot at Mill & Dundas**

Resolution 17-17-21

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the offer to purchase the empty lot at Mill and Dundas Streets be accepted by Council at 8:13 pm August 8, 2017.

CARRIED

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Resolution 17-17-22

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the money from the sale of the empty lot at Mill and Dundas Streets be put in reserves and it will be determined later where the money will be spent.

CARRIED

10. UNFINISHED BUSINESS

- a) Mill Pond Vegetation**
- b) Accessibility**
- c) Advertising/Marketing policy for the Community Centre**
- d) Deseronto and District Historical Society – Request for funding**

Resolution 17-17-23

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT the request from the Deseronto and District Historical Society be removed from Unfinished Business.

CARRIED

- e) Ministry of Transportation – Skyway Bridge reconstruction**
- f) Sound acoustic solution for Community Centre**
- g) Library easement update**

Resolution 17-17-24

Moved By: C. Zieman

Seconded By: T. Dickinson

THAT the library easement be removed from Unfinished Business.

CARRIED

11. NEW BUSINESS

- a) Rabies Clinic**

Resolution 17-17-25

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council accept Dr. Linda Hack's offer to host a Rabies Clinic in Deseronto.

CARRIED

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b) August 22nd meeting

Council members were requested to respond back to Town staff on their availability for a meeting the end of August.

**c) Zoning by-law
Having duplexes permitted in R1's**

Resolution 17-17-26

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

That Council direct staff to review the current zoning by-law to see if it is feasible to remove duplexes from Residential Type 1 (R1) zoning.

CARRIED

d) Derelict properties

Councillor Everhardus reminded Council that there were four properties that are in a major state of disrepair. He felt that money should be set aside to cover any expenses, such as clean-up, legal fees, etc., that are incurred by the Town.

Resolution 17-17-27

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT Council direct staff to continue putting pressure on the four owners and that staff attempt to find ways to recoup expenses.

CARRIED

e) Official Plan meeting

A date will be chosen at the August Planning meeting.

12. BY-LAWS

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

a) Property x 2

b) Personnel

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Resolution 17-17-28

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council go into Closed Session as permitted under Section 239 of the Municipal Act to discuss personnel and property matters;

AND FURTHER THAT Council permit T. Harvey to sit in on the first item on the agenda.

CARRIED

Return to Open Session

Resolution 17-17-29

Moved by: C. Zieman

Seconded by: S. Everhardus

THAT Council return to Open Session to discuss Roads Department issues prior to Closed Session.

CARRIED

c) Sidewalk Repair

J. Carter advised that he and his crew would be replacing the sidewalks on Thomas Street between Centre and St. George Streets, as well as the sidewalk on Dundas Street between Fourth and Centre Streets.

Resolution 17-17-30

Moved by: S. Everhardus

Seconded by: C. Zieman

THAT J. Carter meet with the Acting CAO and bring a list of options of how to spend the \$100,000 rather than doing sidewalks, as Council wanted time to review an engineer's report for Dundas Street

CARRIED

Deputy Mayor Johnston asked J. Carter to take a look at Dundas between Mill and Green Streets and advise if the water pooling issue can be corrected.

d) Pick-up trucks

J. Carter was told to obtain three quotes for a new truck, as per the Town's Procurement Policy, and bring those quotations back to Council with a recommendation.

CARRIED

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e) Grass Cutting

J. Carter informed Council that he was not aware that the grass cutting was his department's responsibility and that he would require another person to assist in cutting all of the grass.

f) Move into Closed Session

Resolution 17-17-28

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council go into Closed Session as permitted under Section 239 of the Municipal Act to discuss personnel and property matters.

CARRIED

Council came out of Closed Session and reported on the following:

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 17-17-30

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT bylaw 39-17, being a bylaw to confirm the proceedings of Council be read a first and second time this 8th day of August, 2017.

CARRIED

Resolution 17-17-31

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT bylaw 39-17, being a bylaw to confirm the proceedings of Council be read a third time and passed this 8th day of August, 2017.

CARRIED

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16. MOTION TO ADJOURN

Resolution 17-17-32

Moved by: S. Everhardus

Seconded by:

THAT the August 8, 2017 meeting of Council be adjourned.

CARRIED

MAYOR

CLERK