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20. **ADJOURNMENT**



MINUTES
Regular Council
Deseronto Town Hall
Wednesday, June 28, 2023
6:30 PM

PRESENT: Mayor Dan Johnston, Deputy Mayor Steven Everhardus, Councillor Norman Clark, Councillor Kevin Smith, and Councillor Jamie Zieman

REGRETS:

STAFF PRESENT: Clerk Gail Maracle and Treasurer Mora Nicholls

1. CALL TO ORDER

Mayor Johnston called the June 28, 2023 Regular Council meeting to order at 6:31 pm.

2. ADOPTION OF AGENDA

Resolution 22-23-01

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Jamie Zieman

THAT the agenda for the June 28, 2023 Regular Council meeting be accepted with the addition of the following items:

- RFP for Arena Activities
- ICIP project list
- Legal issue - Closed Session

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None Noted

4. APPROVAL OF MINUTES

4.1. Minutes of the June 14, 2023 Regular Council Meeting

Resolution 22-23-02

Moved by Councillor Norman Clark
Seconded by Councillor Kevin Smith

THAT the minutes of the June 14 2023 Regular meeting of Council be approved as presented.

Carried

5. DEPUTATIONS/PRESENTATIONS

5.1. Brandi French did not appear before Council.

6. UNFINISHED BUSINESS

- 6.1. Public Works Equipment List & Details
- 6.2. Tree Canopy
- 6.3. Derelict Properties
- 6.4. Centennial Park BBQ & Monument

Resolution 22-23-03

Moved by Councillor Norman Clark
Seconded by Councillor Kevin Smith

THAT the Centennial Park BBQ and the monument be restored as they were.

Carried

6.5. E-mail from Colleen Holmes

Resolution 22-23-04

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Norman Clark

THAT Council confirm that the base rate of \$44.71 will be charged to the property owner when their water is turned off for any reason;
FURTHER THAT Council authorize staff to write-off the commodity water & sewer portions that were charged to Colleen Homes' property since her water was shut-off;
AND FURTHER THAT Staff reach out to Ms. Holmes and relay Council's decision to her,

Carried

Resolution 22-23-05

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Jamie Zieman

THAT staff do a water/sewer rate review for 2023-2024 billings

Carried

6.6. School Crossings

Resolution 22-23-06

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Jamie Zieman

THAT Council authorize the elimination of all noon crossings for the 2023-2024 school year.

Carried

6.7. Community Centre multi-use courts

Resolution 22-23-07

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Jamie Zieman

THAT Council authorize the \$40,000. court surface at the Deseronto Community Centre

Carried

Resolution 22-23-08

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Kevin Smith

THAT Council authorize Morden Engineering to order one of each of the pickle ball nets for now.

Carried

Resolution 22-23-09

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Norman Clark

THAT Council authorize for \$20,000. to be taken from the Council slush fund to help cover the additional cost of the multi-purpose sports court.

Carried

6.8. Fee Schedule - Credit Cards

Resolution 22-23-10

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Jamie Zieman

THAT Council request staff to do a report on the total cost to accept credit cards for 2023;

AND FURTHER THAT this item be left on Unfinished Business.

Carried

7. VARIANCE REPORT

8. APPROVAL OF ACCOUNTS

8.1. Schedule of Accounts

Resolution 22-23-11

Moved by Councillor Norman Clark

Seconded by Councillor Jamie Zieman

THAT Schedule of Accounts numbered 11-2023 in the amount of \$302,547.49 be approved for payment.

Carried

9. STAFF REPORTS

9.1. Clerk's report regarding Transit Routes

Resolution 22-23-12

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Kevin Smith

THAT staff go ahead and start to implement an on-demand transit route as detailed to Council.

Carried

9.2. Clerk's report - Green & Cross Street intersection

Resolution 22-23-13

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Jamie Zieman

THAT staff investigate the possibility of installing a "Children at Play" or "Hidden Intersection" sign in an attempt to slow down traffic.

Carried

9.3. Treasurer's Report - Fourth Street Pump

Resolution 22-23-14

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Jamie Zieman

THAT the Treasurer's report regarding the Fourth Street pump be received.

Carried

9.4. Building Inspection Services Board - May 2023 report

Resolution 22-23-15

Moved by Councillor Norman Clark

Seconded by Councillor Kevin Smith

THAT the May 2023 report for the Building Inspection Services Board be received by Council.

Carried

10. COMMITTEE/BOARD MEETING MINUTES

11. ACTION ITEMS

11.1. Mill Point Park

Resolution 22-23-16

Moved by Councillor Norman Clark

Seconded by Deputy Mayor Steven Everhardus

THAT Council endorses the Mill Point Park priorities list.

Carried

11.2. Tyendinaga Township request

Resolution 22-23-17

Moved by Councillor Norman Clark

Seconded by Councillor Kevin Smith

THAT the Town of Deseronto sponsor the Tyendinaga Township Golf Tournament.

Carried

12. INFORMATION ITEMS

12.1. Richmond Landfill - Notification

12.2. Richmond Landfill - Results

12.3. National Defence - News Release - Crosswalks

12.4. National Defence - News Release - Health Centres

12.5. Ministry of Natural Resources - Changes

12.6. Hastings County - Press Release - Staffing Change

12.7. RCAF _ Announcement

Resolution 22-23-18

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Jamie Zieman

THAT items 12.1 through to 12.7 be received.

Carried

13. NEW BUSINESS

13.1. Community Events

Resolution 22-23-19

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Kevin Smith

THAT the community events documents be received.

Carried

13.2. RFP - Community Centre Programming

Resolution 22-23-20

Moved by Deputy Mayor Steven Everhardus

Seconded by Councillor Jamie Zieman

THAT staff prepare a RFP for various programming within the Deseronto Community Centre this coming season.

Carried

13.3. ICIP project

Resolution 22-23-21

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Kevin Smith

THAT staff complete the documents to remove the 24 hour access to the fitness centre from the project
AND FURTHER THAT all other projects remain as listed.

Carried

14. NOTICES OF MOTION

15. BY-LAWS

16. ANNOUNCEMENTS

17. CLOSED SESSION

- 17.1. Closed Session Items Under Section 239
2 b) 3 under Personal matters about an identifiable person
2 d) 1 under labour relations or employee negotiations
2 f) 1 under advice that is subject to solicitor-client privilege,
including communications necessary for that purpose.

Resolution 22-23-22

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Kevin Smith

THAT Council rise at 8:05 pm, under Section 239 of the Municipal Act and move into Closed Session to discuss 4 matters; 3 under 2(b) personal matters about an identifiable individual, including municipal or local board employees, 1 under 2(d) labour relations or employee negotiations, and 1 under 2(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

18. INSTRUCTION TO STAFF

Resolution 22-23-23

Moved by Councillor Kevin Smith
Seconded by Deputy Mayor Steven Everhardus

THAT staff follow the direction of Council as discussed in Closed Session.

Carried

19. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

- 19.1. By-law 37-2023 to confirm the proceedings of Council for June 28, 2023

Resolution 22-23-24

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Jamie Zieman

THAT By-law 37-2023, being a by-law to confirm the proceedings of the Regular Council meeting, having been read a first, second and third time, be assigned a number and finally passed this 28th day of June 2023.

Carried

20. ADJOURNMENT

Resolution 22-23-25

Moved by Deputy Mayor Steven Everhardus

THAT the June 28, 2023 Regular Council meeting be adjourned.

Carried

Mayor

Clerk

TOPIC:	2023 Second Quarter Statements & Variance Report
REPORT #	TRE-2023-34
REPORT BY:	Treasurer
DRAFTED:	July 7th, 2023
AMENDED:	
COUNCIL/COMMITTEE:	July 12th, 2023

ISSUE

To provide Council with up-to-date financial statements and variance report.

Background

Attached are the Financial Statements for the second quarter of 2023. There are a few accounts that are over, and I have made comments about these below:

- Admin Occ. Health & Safety this is over because of the WSIB program, we will have off-setting revenue.
- Arena Bld Maint – over budget amount
- Arena Heat- over budget amount did not budget enough.
- Council Misc. Exp- management job search
- Economic Dev – Consultant SHCG Strat Plan
- Plan & Develop Advertising – over because of Official Plan Ads
- CEMC Salary – over as we didn't budget for this but need to have CEMC on staff.
- Roads Misc. Rev – reimbursement of securing bld
- Recreation Programming Rev- slightly over what we budgeted
- Recreation Programming Costs – over budget amount
- Water & Sewer Occ. Health & Safety – we are tracking exactly what we are spending on this program.
- Water & Sewer Consulting – OCWA expenses here
- Water & Sewer Capital – should be getting a credit for equipment that was sent back.
- Waste – Misc. Expense – bag tag expense

If you have questions about any line item, please feel free to contact me prior to the meeting so I can investigate and have answers for you and provide them at the meeting.

Recommendation

For information only.

Town of Deseronto: Revenue & Expenses 2023

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
ADMIN	Revenue	10-10-12-92009 - FCM Funding	0.00	26,000.00	(26,000.00)
		10-10-12-95100 - Tax Certificate Fee	1,100.00	2,000.00	(900.00)
		10-10-12-95300 - Photocopying	0.50	50.00	(49.50)
		10-10-12-95900 - Other Revenue	513.03	2,000.00	(1,486.97)
		10-10-12-95901 - Admin - Water and Sewer Admin Fees	0.00	45,000.00	(45,000.00)
		10-10-12-95911 - Gov-Program LAS Rebate	0.00	300.00	(300.00)
		10-10-12-95912 - WSIB Excellence Program Funding	1,000.00	0.00	1,000.00
		10-10-12-95915 - Admin - Administration Fee (Transit)	0.00	8,900.00	(8,900.00)
		10-10-12-96101 - Lottery Licence	487.60	500.00	(12.40)
		10-10-12-97200 - Penalties & Interest on Taxes	10,635.20	22,000.00	(11,364.80)
		10-10-12-98100 - Bank Interest	27,968.14	25,000.00	2,968.14
		10-10-12-98900 - Contributions from Reserves	0.00	29,500.00	(29,500.00)
		Total Revenue	41,704.47	161,250.00	(119,545.53)
	Expenditure	10-10-11-41100 - Admin - Salaries	144,137.59	289,041.00	(144,903.41)
		10-10-11-41302 - Admin - Payroll Costs	35,569.53	58,235.00	(22,665.47)
		10-10-11-41400 - Admin - Group Benefits	10,481.00	18,000.00	(7,519.00)
		10-10-11-44200 - Admin - Legal	1,769.58	35,000.00	(33,230.42)
		10-10-11-44201 - Legal Land Claim	0.00	35,000.00	(35,000.00)
		10-10-12-43110 - Admin - Office Supplies	3,620.18	5,000.00	(1,379.82)
		10-10-12-43130 - Admin - Photocopier R & M	1,921.31	4,000.00	(2,078.69)
		10-10-12-43140 - Admin - Postage	6,889.48	12,000.00	(5,110.52)
		10-10-12-43150 - Admin - Telephone	1,704.62	3,000.00	(1,295.38)
		10-10-12-43151 - Admin - Internet	696.70	1,450.00	(753.30)
		10-10-12-43180 - Admin - Janitorial	1,984.32	5,000.00	(3,015.68)
		10-10-12-43300 - Admin - Building Maintenance/Supplies	368.74	500.00	(131.26)
		10-10-12-43330 - Admin - Janitorial Supplies	25.19	250.00	(224.81)
		10-10-12-43410 - Admin - Hydro	1,210.51	3,500.00	(2,289.49)
		10-10-12-43420 - Admin - Water/Sewer	332.64	1,000.00	(667.36)
		10-10-12-43430 - Admin - Gas	1,635.73	2,500.00	(864.27)
		10-10-12-43500 - Admin - Computer Software/Service Contra	36,793.39	43,850.00	(7,056.61)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-10-12-43510 - Admin - Computer Hardware	929.91	2,000.00	(1,070.09)
		10-10-12-43600 - Admin - R & M Equipment	767.37	500.00	267.37
		10-10-12-43610 - Admin - Equipment Additions	1,521.31	5,000.00	(3,478.69)
		10-10-12-43700 - Admin - Advertising	736.54	350.00	386.54
		10-10-12-43720 - Admin - Occ. Health & Safety	4,266.35	500.00	3,766.35
		10-10-12-43730 - Admin - Miscellaneous	330.74	500.00	(169.26)
		10-10-12-43801 - Admin - Mileage & Travel	0.00	250.00	(250.00)
		10-10-12-43804 - Admin - Memberships/Assoc	2,267.55	2,200.00	67.55
		10-10-12-43900 - Admin - Insurance	31,977.72	28,970.00	3,007.72
		10-10-12-44100 - Admin - Audit	0.00	28,000.00	(28,000.00)
		10-10-12-44115 - Admin - Consulting	0.00	35,500.00	(35,500.00)
		10-10-12-44300 - Admin - Services (Agreement)	0.00	300.00	(300.00)
		10-10-12-44400 - Admin - Christmas Gifts	0.00	3,300.00	(3,300.00)
		10-10-12-47300 - Admin - Bank Charge/Interest	1,496.39	3,500.00	(2,003.61)
		10-10-12-50000 - ADMIN - TFR TO RESERVES	0.00	46,500.00	(46,500.00)
		Total Expenditure	293,434.39	674,696.00	(381,261.61)
		Surplus (Deficit) ADMIN Fund	(251,729.92)	(513,446.00)	261,716.08
CEM	Expenditure	10-50-51-48200 - Grant to Cemetery Board	0.00	12,000.00	(12,000.00)
		Total Expenditure	0.00	12,000.00	(12,000.00)
		Surplus (Deficit) CEM Fund	0.00	(12,000.00)	12,000.00
COMM	Revenue	10-80-83-93202 - Arena - Fed Funding	0.00	269,220.00	(269,220.00)
		10-80-83-93203 - Arena - Prov Funding	0.00	224,125.00	(224,125.00)
		10-80-83-95100 - Ice Rental	50,418.46	69,000.00	(18,581.54)
		10-80-83-95150 - Summer Rentals	7,898.05	6,700.00	1,198.05
		10-80-83-95300 - Arena - Building Rental	3,014.10	2,000.00	1,014.10
		10-80-83-95410 - Fitness Centre Rental	278.73	1,000.00	(721.27)
		10-80-83-95500 - Vending Machines Rev	398.94	0.00	398.94
		10-80-83-95700 - Sign/Bd Rental	2,650.00	2,500.00	150.00
		10-80-83-99100 - Arena - Conti From Reserves	0.00	179,705.00	(179,705.00)
		Total Revenue	64,658.28	754,250.00	(689,591.72)
	Expenditure	10-80-83-41100 - Arena -Salaries	38,506.10	100,000.00	(61,493.90)
		10-80-83-41302 - Arena -Payroll Costs	4,916.35	11,320.00	(6,403.65)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-80-83-43110 - Arnea -Office Supplies	296.58	200.00	96.58
		10-80-83-43150 - Arena -Telephone	644.97	1,600.00	(955.03)
		10-80-83-43151 - Arena -Internet Expense	1,031.96	2,000.00	(968.04)
		10-80-83-43180 - Arena -Outside Services	1,235.77	2,000.00	(764.23)
		10-80-83-43300 - Arena -Building Maintenance	7,552.20	5,000.00	2,552.20
		10-80-83-43301 - Ice Plant Maintenance	5,835.00	10,000.00	(4,165.00)
		10-80-83-43302 - Ice Maintenance	1,438.67	5,000.00	(3,561.33)
		10-80-83-43330 - Arena -Janitorial Supplies	952.50	1,500.00	(547.50)
		10-80-83-43410 - Arena -Hydro	30,191.17	63,000.00	(32,808.83)
		10-80-83-43420 - Arena -Water/Sewer	1,862.07	3,500.00	(1,637.93)
		10-80-83-43430 - Arena -Heat	9,889.33	8,000.00	1,889.33
		10-80-83-43510 - Arena -Computer Hardware	0.00	800.00	(800.00)
		10-80-83-43600 - Arena -R & M Equipment	190.53	500.00	(309.47)
		10-80-83-43650 - Fitness Centre Expenses	707.21	2,000.00	(1,292.79)
		10-80-83-43700 - Arena -Advertising	0.00	500.00	(500.00)
		10-80-83-43720 - Arena -Occ. Health & Safety	0.00	200.00	(200.00)
		10-80-83-43730 - Arena -Miscellaneous	0.00	200.00	(200.00)
		10-80-83-43803 - Arena -Education	0.00	1,000.00	(1,000.00)
		10-80-83-43804 - Arena -Memberships/Assoc	179.97	165.00	14.97
		10-80-83-43806 - Arena -Licencing Fees	250.00	230.00	20.00
		10-80-83-43900 - Arena -Insurance	34,846.20	34,846.00	0.20
		10-80-83-44400 - Arena -Waste Collection	1,511.13	6,500.00	(4,988.87)
		10-80-83-47100 - Arena -Equipment Rental	0.00	1,000.00	(1,000.00)
		10-80-83-49100 - Arena -Capital Exp - Building	130,502.08	673,050.00	(542,547.92)
		Total Expenditure	272,539.79	934,111.00	(661,571.21)
		Surplus (Deficit) COMM Fund	(207,881.51)	(179,861.00)	(28,020.51)
COUNCIL	Revenue	10-10-10-98900 - Transfer from Reserves or Reserve Funds	0.00	1,500.00	(1,500.00)
		Total Revenue	0.00	1,500.00	(1,500.00)
	Expenditure	10-10-10-41200 - Council - Honorariums	27,465.65	54,931.00	(27,465.35)
		10-10-10-41302 - Council Payroll Costs	1,459.12	2,918.00	(1,458.88)
		10-10-10-43150 - Council - Telephone	0.00	600.00	(600.00)
		10-10-10-43736 - Council - Grants Unspecified	633.00	500.00	133.00

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-10-10-43801 - Council - Mileage & Travel	324.55	500.00	(175.45)
		10-10-10-43805 - Council - Misc. Expenses	16,749.60	3,000.00	13,749.60
		Total Expenditure	46,631.92	62,449.00	(15,817.08)
		Surplus (Deficit) COUNCIL Fund	(46,631.92)	(60,949.00)	14,317.08
ED	Expenditure	10-90-92-43825 - Econ Dev- Sundry Expenses	3,971.01	9,600.00	(5,628.99)
		10-90-92-43835 - Eco Dev - Marketing (Revitalization)	0.00	500.00	(500.00)
		10-90-92-44115 - Consultant	7,662.02	0.00	7,662.02
		Total Expenditure	11,633.03	10,100.00	1,533.03
		Surplus (Deficit) ED Fund	(11,633.03)	(10,100.00)	(1,533.03)
FIRE	Revenue	10-20-21-95101 - Fire - Burn Permit Revenue	720.00	700.00	20.00
		10-20-21-95102 - Fire - Sundry Revenue	200.00	100.00	100.00
		10-20-21-98900 - Contributions from Reserves	0.00	15,000.00	(15,000.00)
		Total Revenue	920.00	15,800.00	(14,880.00)
	Expenditure	10-20-21-41200 - Fire - Honorariums	15,405.60	65,000.00	(49,594.40)
		10-20-21-41302 - Fire - Payroll Costs	1,732.30	1,265.00	467.30
		10-20-21-43110 - Fire - Office Supplies	13.17	100.00	(86.83)
		10-20-21-43151 - Fire - Internet	366.00	750.00	(384.00)
		10-20-21-43180 - Fire - Janitorial	61.38	300.00	(238.62)
		10-20-21-43190 - Fire - Medical Supplies	1,236.14	3,000.00	(1,763.86)
		10-20-21-43200 - Fire - Material Purchases	0.00	500.00	(500.00)
		10-20-21-43201 - Fire - Fire Equip Gas and Oil	0.00	1,400.00	(1,400.00)
		10-20-21-43202 - Fire - Mutual Aid	51.08	500.00	(448.92)
		10-20-21-43205 - Fire- Personal Protection Equipment	439.37	5,000.00	(4,560.63)
		10-20-21-43210 - Fire - Radio Licences	714.56	670.00	44.56
		10-20-21-43300 - Fire - Building Maintenance	804.23	1,000.00	(195.77)
		10-20-21-43410 - Fire - Hydro	1,363.41	3,500.00	(2,136.59)
		10-20-21-43420 - Fire - Water/Sewer	332.64	1,000.00	(667.36)
		10-20-21-43430 - Fire - Heat	2,804.26	4,500.00	(1,695.74)
		10-20-21-43600 - Fire - R & M Equipment	1,871.70	7,000.00	(5,128.30)
		10-20-21-43630 - Fire - Small Tools Purchases	56.96	3,000.00	(2,943.04)
		10-20-21-43710 - Fire - Uniforms/Clothing	0.00	3,300.00	(3,300.00)
		10-20-21-43730 - Fire - Miscellaneous	0.00	150.00	(150.00)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-20-21-43740 - Fire - Fire Prevention	797.67	1,000.00	(202.33)
		10-20-21-43801 - Fire - Mileage & Travel	0.00	250.00	(250.00)
		10-20-21-43803 - Fire - Education	1,272.63	4,000.00	(2,727.37)
		10-20-21-43804 - Fire - Memberships/Assoc	0.00	400.00	(400.00)
		10-20-21-43900 - Fire - Insurance	15,452.28	15,452.00	0.28
		10-20-21-44510 - Fire - Dispatch Service	0.00	15,500.00	(15,500.00)
		10-20-21-45000 - FIRE-MEDICAL/LICENCE REIMB.	130.00	700.00	(570.00)
		10-20-21-49100 - Fire - Capital Expenditures - Building	4,962.59	15,000.00	(10,037.41)
		10-20-21-50000 - Fire - Transfer to Reserves	0.00	45,900.00	(45,900.00)
		10-20-21-50532 - 1993 Ford MHV Parts	0.00	2,000.00	(2,000.00)
		10-20-21-50533 - 1993 Ford MHV Labour	0.00	2,000.00	(2,000.00)
		10-20-21-50534 - 1999 Ford DRW Parts	0.00	2,000.00	(2,000.00)
		10-20-21-50535 - 1999 Ford DRW Labour	0.00	2,000.00	(2,000.00)
		10-20-21-50536 - 2010 INTL 40S Parts	1.93	2,000.00	(1,998.07)
		10-20-21-50537 - 2010 INTL 40S Labour	0.00	2,000.00	(2,000.00)
		Total Expenditure	49,869.90	212,137.00	(162,267.10)
		Surplus (Deficit) FIRE Fund	(48,949.90)	(196,337.00)	147,387.10
FUNDING	Revenue	10-10-12-92100 - OMPF GRANT (ONT. MUNICIPAL PARTNERSHIP F	361,550.00	723,100.00	(361,550.00)
		Total Revenue	361,550.00	723,100.00	(361,550.00)
		Surplus (Deficit) FUNDING Fund	361,550.00	723,100.00	(361,550.00)
LIB	Expenditure	10-80-84-48200 - Grant to Library	74,200.43	150,968.28	(76,767.85)
		Total Expenditure	74,200.43	150,968.28	(76,767.85)
		Surplus (Deficit) LIB Fund	(74,200.43)	(150,968.28)	76,767.85
PARKS	Revenue	10-80-81-99100 - Parks - Contribution to Reserve	0.00	18,000.00	(18,000.00)
		Total Revenue	0.00	18,000.00	(18,000.00)
		10-80-81-43151 - Internet	0.00	750.00	(750.00)
		10-80-81-43200 - Parks - Material Expenses	951.57	3,000.00	(2,048.43)
		10-80-81-43209 - Parks - Equipment Gas & Oil	0.00	1,500.00	(1,500.00)
		10-80-81-43250 - Parks - Maintenance	152.73	800.00	(647.27)
		10-80-81-43300 - Parks - Building Maintenance	1,470.25	5,000.00	(3,529.75)
		10-80-81-43305 - Flowers/Planters	2,825.57	2,500.00	325.57

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Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-80-81-43410 - Parks - Hydro	422.67	900.00	(477.33)
		10-80-81-43600 - Parks - R & M Equipment	2,045.28	3,500.00	(1,454.72)
		10-80-81-43610 - Parks - Sprinkler System Maintenance	378.59	500.00	(121.41)
		10-80-81-43620 - Parks - Dock Repairs	697.46	7,500.00	(6,802.54)
		10-80-81-43630 - Parks - Small Tools Purchases	539.61	250.00	289.61
		10-80-81-43640 - Parks - Centennial Park Expense	254.40	6,000.00	(5,745.60)
		10-80-81-43641 - Centennial Park BBQ	159.36	3,000.00	(2,840.64)
		10-80-81-43642 - Mill Point Park	0.00	15,000.00	(15,000.00)
		10-80-81-43650 - PARKS - FOUNTAIN MTCE	360.83	500.00	(139.17)
		10-80-81-43730 - Parks - Miscellaneous	67.14	250.00	(182.86)
		10-80-81-43900 - Parks - Insurance	14,288.40	14,288.00	0.40
		10-80-81-44306 - Memorial Tree Planting	0.00	3,000.00	(3,000.00)
		10-80-81-49300 - Parks - Capital Exp - Vehicles	0.00	33,900.00	(33,900.00)
		Total Expenditure	24,613.86	102,138.00	(77,524.14)
		Surplus (Deficit) PARKS Fund	(24,613.86)	(84,138.00)	59,524.14
PLAN	Revenue	10-90-91-95102 - Zoning Amendments Applications	0.00	600.00	(600.00)
		10-90-91-95900 - Planning - Misc Revenue	600.00	1,000.00	(400.00)
		Total Revenue	600.00	1,600.00	(1,000.00)
	Expenditure	10-90-91-43710 - Advertising	1,373.88	200.00	1,173.88
		10-90-91-44200 - Plan & Develop Exp	8,144.89	12,500.00	(4,355.11)
		Total Expenditure	9,518.77	12,700.00	(3,181.23)
		Surplus (Deficit) PLAN Fund	(8,918.77)	(11,100.00)	2,181.23
PPP	Revenue	10-20-22-95900 - Police - Misc Revenue	183.00	1,000.00	(817.00)
		10-20-24-95101 - Building Permits	0.00	15,000.00	(15,000.00)
		10-20-25-95101 - By-law - Ticket Revenue	646.00	500.00	146.00
		10-20-27-96103 - Animal Cont-Dog Tag Fees	685.00	1,000.00	(315.00)
		Total Revenue	1,514.00	17,500.00	(15,986.00)
	Expenditure	10-20-22-44520 - Police - OPP Contracted Services	161,770.48	487,948.00	(326,177.52)
		10-20-23-45200 - Quinte Conservation Authority	14,431.00	14,431.00	0.00
		10-20-25-43140 - By-Law - postage	22.02	100.00	(77.98)
		10-20-25-43735 - By-Law Contracted Services	0.00	14,000.00	(14,000.00)
		10-20-25-44200 - By-law enforcement - Legal	0.00	400.00	(400.00)

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Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-20-26-41100 - Crossing Guards - Wages	15,720.39	29,400.00	(13,679.61)
		10-20-26-41302 - Crossing Guards - Payroll Costs	2,069.94	3,100.00	(1,030.06)
		10-20-26-43710 - Crossing Guards - Clothing	0.00	450.00	(450.00)
		10-20-26-43730 - Crossing Guards - Misc	0.00	250.00	(250.00)
		10-20-27-43735 - Animal Control - Contracted Services	0.00	6,000.00	(6,000.00)
		10-20-27-44500 - Dog Tags Fees	168.15	168.00	0.15
		10-20-28-41100 - CEMC-Salaries	1,500.00	0.00	1,500.00
		10-20-28-43730 - Emergency Measures -Misc.	0.00	1,500.00	(1,500.00)
		Total Expenditure	195,681.98	557,747.00	(362,065.02)
		Surplus (Deficit) PPP Fund	(194,167.98)	(540,247.00)	346,079.02
PW	Revenue	10-30-31-95100 - Roads - Misc Revenue	933.33	300.00	633.33
		10-30-31-95130 - Roads Entrance Permit Revenue	0.00	300.00	(300.00)
		10-30-31-95160 - ROADS - OCIF GRANTS	0.00	151,860.00	(151,860.00)
		10-30-31-95200 - Roads - Sweeper Revenue	0.00	8,000.00	(8,000.00)
		10-30-31-95250 - Roads - Water and Sewer Maintenance	0.00	32,400.00	(32,400.00)
		10-30-31-95300 - Roads - Cemetery Maint. Revenue (trans.	0.00	7,000.00	(7,000.00)
		Total Revenue	933.33	199,860.00	(198,926.67)
	Expenditure	10-30-31-41100 - Roads - Salaries	100,843.57	253,400.00	(152,556.43)
		10-30-31-41302 - Roads - Payroll Costs	16,950.68	45,000.00	(28,049.32)
		10-30-31-41400 - Roads - Group Benefits	8,153.47	18,600.00	(10,446.53)
		10-30-31-42300 - Loan Payments Backhoe Principal	3,693.93	11,212.92	(7,518.99)
		10-30-31-42350 - Loan Payment Backhoe Interest	1,426.67	4,148.88	(2,722.21)
		10-30-31-42351 - Loan Payment Principal Bld	1,978.31	6,011.17	(4,032.86)
		10-30-31-42352 - Loan Payment Interest Bld	3,017.97	8,977.67	(5,959.70)
		10-30-31-43110 - Roads - Office Supplies	239.74	500.00	(260.26)
		10-30-31-43120 - Roads - Office Equipment	0.00	200.00	(200.00)
		10-30-31-43150 - Roads - Telephone	839.15	2,000.00	(1,160.85)
		10-30-31-43151 - Roads - Internet	362.78	750.00	(387.22)
		10-30-31-43202 - Roads Materials - Catch Basin	0.00	2,000.00	(2,000.00)
		10-30-31-43203 - Roads Materials - Culverts	0.00	1,000.00	(1,000.00)
		10-30-31-43204 - Roads Materials - Oil (Dust Lay)	0.00	200.00	(200.00)
		10-30-31-43205 - Roads Materials - Crushed Stone	778.65	3,000.00	(2,221.35)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-30-31-43206 - Roads Materials - Cold & Hot Patch	0.00	5,000.00	(5,000.00)
		10-30-31-43207 - Roads Materials - Signs & Fences	880.00	7,500.00	(6,620.00)
		10-30-31-43208 - Roads Materials - Sidewalk Repairs	0.00	5,000.00	(5,000.00)
		10-30-31-43209 - Roads Materials - Gas and Oil	10,895.89	15,000.00	(4,104.11)
		10-30-31-43210 - Roads - Tree Removal	5,189.76	5,000.00	189.76
		10-30-31-43212 - Roads - Line Painting	0.00	8,000.00	(8,000.00)
		10-30-31-43300 - Roads - Building Maintenance	137.81	500.00	(362.19)
		10-30-31-43320 - Roads - Building Supplies	876.68	5,000.00	(4,123.32)
		10-30-31-43410 - Roads - Hydro	1,496.42	3,500.00	(2,003.58)
		10-30-31-43420 - Roads - Water/Sewer	931.60	2,500.00	(1,568.40)
		10-30-31-43430 - Roads - Heat	4,211.58	5,500.00	(1,288.42)
		10-30-31-43600 - Roads - R & M Equipment	0.00	0.00	0.00
		10-30-31-43605 - Vehicles Stickers	598.00	4,823.00	(4,225.00)
		10-30-31-43630 - Roads - Small Tools Purchases	0.00	500.00	(500.00)
		10-30-31-43710 - Roads - Clothing	305.28	2,000.00	(1,694.72)
		10-30-31-43720 - Roads - Occ. Health & Safety	17.81	0.00	17.81
		10-30-31-43730 - Roads - Miscellaneous	93.69	500.00	(406.31)
		10-30-31-43741 - ROADS- CEMETARY MAINTENANCE	0.00	7,000.00	(7,000.00)
		10-30-31-43801 - Roads - Mileage & Travel	0.00	100.00	(100.00)
		10-30-31-43803 - Roads - Education	529.15	2,000.00	(1,470.85)
		10-30-31-43804 - Roads - Memberships/Assoc	937.43	900.00	37.43
		10-30-31-43900 - Roads - Insurance	51,703.76	51,704.00	(0.24)
		10-30-31-44400 - Roads - Waste Collection	1,213.90	4,000.00	(2,786.10)
		10-30-31-47100 - Roads - Equipment Rental	0.00	3,500.00	(3,500.00)
		10-30-31-47101 - Roads - Property Rental	1,831.68	3,663.36	(1,831.68)
		10-30-31-50000 - Roads - Transfer to Reserves	0.00	151,860.00	(151,860.00)
		10-30-31-50506 - Equipment Maintenance	841.18	2,000.00	(1,158.82)
		10-30-31-50516 - 2017 Ford 1/2 Ton Parts	105.80	0.00	105.80
		10-30-31-50518 - 2019 GMC V2G Parts	0.00	1,200.00	(1,200.00)
		10-30-31-50519 - 2019 GMC V2G Labour	0.00	300.00	(300.00)
		10-30-31-50520 - 2010 FRHT FM2 Parts	0.00	5,000.00	(5,000.00)
		10-30-31-50521 - 2010 FRHT FM2 Labour	0.00	3,000.00	(3,000.00)

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Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-30-31-50522 - 2017 POLS PLS Parts	0.00	300.00	(300.00)
		10-30-31-50524 - 2010 PTRB CON Parts	1,169.25	6,000.00	(4,830.75)
		10-30-31-50525 - 2010 PTRB CON Labour	783.54	3,000.00	(2,216.46)
		10-30-31-50526 - 2010 UD Sweeper Parts	605.11	4,500.00	(3,894.89)
		10-30-31-50527 - 2010 UD Sweeper Labour	239.12	1,000.00	(760.88)
		10-30-31-50538 - Trackless Sidewalk Plow Parts	5,982.51	4,000.00	1,982.51
		10-30-31-50539 - Trackless Sidewalk Plow Labour	22.37	500.00	(477.63)
		10-30-31-50540 - ODB Leaf Collector Parts	0.00	500.00	(500.00)
		10-30-31-50542 - Case 580 Backhoe Parts	485.12	1,500.00	(1,014.88)
		10-30-31-50543 - Case 580 Backhoe Labour	0.00	1,500.00	(1,500.00)
		10-30-31-50544 - Vemeer Woodchipper Parts	0.00	500.00	(500.00)
		10-30-32-43201 - Roads Materials -Sand/Salt	25,788.21	20,000.00	5,788.21
		10-30-33-43410 - Street Lighting - Hydro	8,204.02	18,000.00	(9,795.98)
		10-30-33-44630 - Street Lighting - Contracted Maintenance	1,268.00	5,500.00	(4,232.00)
		10-30-33-49200 - Street Lighting - Capital Exp	1,301.60	2,500.00	(1,198.40)
		Total Expenditure	266,931.19	732,851.00	(465,919.81)
		Surplus (Deficit) PW Fund	(265,997.86)	(532,991.00)	266,993.14
REC	Revenue	10-80-82-98503 - Recreation Programming Revenue	793.25	600.00	193.25
		Total Revenue	793.25	600.00	193.25
	Expenditure	10-80-82-41410 - Recreation Program Costs	5,700.00	5,000.00	700.00
		10-80-82-41419 - Recreation-Ball Diamond Expenses	0.00	3,000.00	(3,000.00)
		10-80-82-44150 - Recreation - Family Day Expense	2,039.15	2,000.00	39.15
		10-80-82-44180 - Canada Day Expenses	11,977.06	12,000.00	(22.94)
		10-80-82-48250 - Santa Claus Parade Expenses	0.00	5,000.00	(5,000.00)
		Total Expenditure	19,716.21	27,000.00	(7,283.79)
		Surplus (Deficit) REC Fund	(18,922.96)	(26,400.00)	7,477.04
TRAN	Revenue	10-95-95-95150 - Town of Deseronto-Transit-Provincial Fun	33,535.77	67,000.00	(33,464.23)
		10-95-95-95900 - Transit - Single Tickets	9,986.30	23,000.00	(13,013.70)
		10-95-95-95915 - Transit- Books of Tickets	2,545.00	8,000.00	(5,455.00)
		10-95-95-95920 - Transit-Monthly Passes	5,630.00	7,500.00	(1,870.00)
		10-95-95-95960 - Transit - Hastings County Grant	0.00	25,200.00	(25,200.00)
		10-95-95-95975 - Transit - Provincial Gas Tax Monies	148,390.00	197,853.00	(49,463.00)

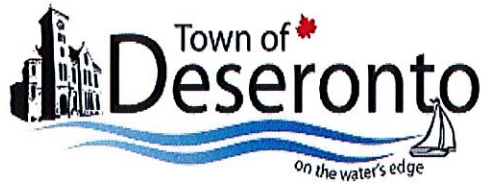
Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		10-95-95-95980 - Transit - United Way Grant	6,999.99	13,000.00	(6,000.01)
		10-95-95-95990 - Transit - Grant from Other Municipallitie	1,000.00	2,000.00	(1,000.00)
		Total Revenue	208,087.06	343,553.00	(135,465.94)
	Expenditure	10-95-95-41100 - Transit - Salaries	0.00	18,000.00	(18,000.00)
		10-95-95-41105 - Transit - Bus Drivers Wages	60,017.67	95,000.00	(34,982.33)
		10-95-95-41405 - Transit - Bus Drivers Payroll Costs	10,989.77	15,400.00	(4,410.23)
		10-95-95-43110 - Transit -Office Supplies	30.51	200.00	(169.49)
		10-95-95-43150 - Transit- Telephone	796.66	2,500.00	(1,703.34)
		10-95-95-43201 - Transit- Gas and Oil	20,227.50	50,000.00	(29,772.50)
		10-95-95-43210 - Transit - Licence fees	225.00	1,000.00	(775.00)
		10-95-95-43300 - Building Maintenance	0.00	2,500.00	(2,500.00)
		10-95-95-43410 - Transit- -Hydro	267.77	1,000.00	(732.23)
		10-95-95-43420 - Water	332.64	1,000.00	(667.36)
		10-95-95-43430 - Transit - Heat	1,097.70	1,000.00	97.70
		10-95-95-43510 - Transit- -Computer Hardware	0.00	1,000.00	(1,000.00)
		10-95-95-43600 - Transit - R & M Equipment	478.16	2,000.00	(1,521.84)
		10-95-95-43607 - Transit - R&M 2018 Dodgevan (parts)	656.58	1,500.00	(843.42)
		10-95-95-43608 - Transit - R&M 2018 Dodgevan (labour)	649.06	1,500.00	(850.94)
		10-95-95-43624 - Transit - R&M 2012 GM Girardin Parts	0.00	2,500.00	(2,500.00)
		10-95-95-43625 - Transit - R&M 2012 GM Girardin Labour	0.00	2,500.00	(2,500.00)
		10-95-95-43626 - Transit - R & M 2016 Econoline Parts	4,118.37	9,000.00	(4,881.63)
		10-95-95-43627 - Transit - R & M 2016 Econoline Labour	1,653.18	7,500.00	(5,846.82)
		10-95-95-43628 - TRANSIT- 2018 FORD R& M - PARTS	2,504.02	4,000.00	(1,495.98)
		10-95-95-43629 - TRANSIT - 2018 FORD R & M - LABOUR	1,389.55	3,000.00	(1,610.45)
		10-95-95-43705 - Transit - Promotion & Ad Production	0.00	1,000.00	(1,000.00)
		10-95-95-43730 - Transit - Miscellaneous	137.50	500.00	(362.50)
		10-95-95-43804 - Transit - Membership	1,938.88	1,845.00	93.88
		10-95-95-43900 - Transit- Insurance	17,696.48	17,686.00	10.48
		10-95-95-44300 - Transit - Administration	0.00	8,900.00	(8,900.00)
		10-95-95-45000 - Medical/Licence Reimb.	130.00	0.00	130.00
		10-95-95-47305 - Transit - Internet	0.00	650.00	(650.00)
		10-95-95-50338 - COVID Expenses	101.94	10,000.00	(9,898.06)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		Total Expenditure	125,438.94	262,681.00	(137,242.06)
		Surplus (Deficit) TRAN Fund	82,648.12	80,872.00	1,776.12
W&S	Revenue	15-40-41-95100 - Sewer Charges	313,430.18	550,000.00	(236,569.82)
		15-40-41-95150 - WATER CHARGES	393,099.11	737,000.00	(343,900.89)
		15-40-41-95400 - W & S - Penalty Interest	1,406.39	3,500.00	(2,093.61)
		15-40-41-95450 - Wastewater - Septage Receiving	29,974.87	74,200.00	(44,225.13)
		15-40-41-95500 - Water Metres	0.00	1,000.00	(1,000.00)
		15-40-41-95900 - W & S - Other Revenue	380.00	1,000.00	(620.00)
		15-40-41-95902 - Tower Rental Revenue	9,045.00	17,793.00	(8,748.00)
		15-40-41-98100 - W & S - Bank Interest	25,952.33	10,000.00	15,952.33
		15-40-41-99100 - Contri From Reserve - W & S	0.00	40,000.00	(40,000.00)
		Total Revenue	773,287.88	1,434,493.00	(661,205.12)
	Expenditure	15-40-41-41100 - W & S - Salaries	117,620.20	234,791.00	(117,170.80)
		15-40-41-41302 - W & S - Payroll Costs	25,577.39	37,755.00	(12,177.61)
		15-40-41-41400 - W & S - Group Benefits	7,090.42	13,000.00	(5,909.58)
		15-40-41-42400 - Principal - Infrastructure Ontario Waste	10,037.67	30,463.44	(20,425.77)
		15-40-41-42450 - Interest - Infrastructure Ontario Wastew	13,196.60	39,239.64	(26,043.04)
		15-40-41-42460 - Principal - Infrastructure Ont Loan Wat	11,846.95	23,847.91	(12,000.96)
		15-40-41-42461 - Interest Infrastructure Ont Loan Water E	12,259.09	24,364.17	(12,105.08)
		15-40-41-43110 - W & S - Supplies	611.55	500.00	111.55
		15-40-41-43140 - W & S - Postage	0.00	100.00	(100.00)
		15-40-41-43150 - W & S - Telephone	3,148.07	10,000.00	(6,851.93)
		15-40-41-43151 - W & S - Internet	1,056.49	2,000.00	(943.51)
		15-40-41-43201 - W & S - Gas & Oil	3,922.43	8,000.00	(4,077.57)
		15-40-41-43300 - W & S - Building Maintenance	682.69	2,000.00	(1,317.31)
		15-40-41-43340 - W & S - Payment in Lieu of Taxes	0.00	40,000.00	(40,000.00)
		15-40-41-43410 - Water - Hydro	33,525.93	90,000.00	(56,474.07)
		15-40-41-43411 - Wastewater - Hydro	37,979.17	100,000.00	(62,020.83)
		15-40-41-43430 - Water Heat	7,843.60	28,000.00	(20,156.40)
		15-40-41-43500 - W & S - Computer Software/ Support	671.62	5,000.00	(4,328.38)
		15-40-41-43510 - W & S - Computer Hardware	528.27	2,000.00	(1,471.73)
		15-40-41-43601 - Wastewater - Collection R&M Equipment	9,215.99	45,000.00	(35,784.01)

Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		15-40-41-43602 - Water - Distribution Service R&M	5,954.06	30,000.00	(24,045.94)
		15-40-41-43603 - Wastewater - Treatment R&M	21,811.26	45,000.00	(23,188.74)
		15-40-41-43620 - W & S - Office Supplies	704.55	100.00	604.55
		15-40-41-43630 - W & S - Small Tools Purchases	118.23	2,000.00	(1,881.77)
		15-40-41-43640 - W & S - Lab Equipment	27.24	4,000.00	(3,972.76)
		15-40-41-43660 - Water - Chemicals	29,719.95	70,000.00	(40,280.05)
		15-40-41-43661 - Wastewater - Chemicals	27,604.64	40,000.00	(12,395.36)
		15-40-41-43670 - W & S - Calibrations and Equip. Cert.	0.00	3,000.00	(3,000.00)
		15-40-41-43700 - Advertising	0.00	300.00	(300.00)
		15-40-41-43710 - W & S - Uniforms/Clothing	1,181.68	1,500.00	(318.32)
		15-40-41-43720 - Occ. Health & Safety	1,191.27	0.00	1,191.27
		15-40-41-43730 - W & S - Miscellaneous	564.77	500.00	64.77
		15-40-41-43801 - W & S - Mileage/ Travel	150.03	500.00	(349.97)
		15-40-41-43803 - W & S - Education	4,008.85	7,000.00	(2,991.15)
		15-40-41-43804 - W & S - Memberships	508.50	1,000.00	(491.50)
		15-40-41-43900 - Sewer - Insurance Premium	73,828.80	73,829.00	(0.20)
		15-40-41-44100 - W & S - Audit	1,729.92	10,000.00	(8,270.08)
		15-40-41-44105 - W & S - Engineering	0.00	1,000.00	(1,000.00)
		15-40-41-44115 - Consulting	81,995.64	15,000.00	66,995.64
		15-40-41-44205 - W & S - Inspections	0.00	7,000.00	(7,000.00)
		15-40-41-44400 - W & S - Waste Collection	1,213.86	3,500.00	(2,286.14)
		15-40-41-44730 - W & S - Town Hall Administration fees	0.00	45,000.00	(45,000.00)
		15-40-41-44731 - W/S - Roads Maintenance Expense	0.00	32,400.00	(32,400.00)
		15-40-41-44741 - Wastewater - Lab Analysis	7,540.08	24,000.00	(16,459.92)
		15-40-41-44745 - Water - Lab Analysis	7,540.97	17,000.00	(9,459.03)
		15-40-41-44750 - W & S - Bio Solids Management	0.00	65,000.00	(65,000.00)
		15-40-41-44755 - W & S - Safety	1,918.55	1,500.00	418.55
		15-40-41-44830 - Water - Treatment Equipment R&M	4,491.97	50,000.00	(45,508.03)
		15-40-41-47300 - W & S - Bank Charges	269.72	750.00	(480.28)
		15-40-41-49800 - Capital Project	46,596.80	40,000.00	6,596.80
		15-40-41-50001 - Transfer to Unfinanced Capital	0.00	54,050.04	(54,050.04)
		15-40-41-50210 - Water Meter Loan Principal	3,951.23	12,004.00	(8,052.77)

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Fund Code	Account Class	Account	Year to Date	Budget	Variance (YTD - Budget)
		15-40-41-50211 - Water Meter Loan Interest	4,216.37	12,498.80	(8,282.43)
		15-40-41-50302 - Waterwater Heat	1,042.68	12,000.00	(10,957.32)
		15-40-41-50317 - Wastewater Computer Hardware	0.00	4,000.00	(4,000.00)
		15-40-41-50339 - Wastewater Lab Equipment	0.00	2,000.00	(2,000.00)
		15-40-41-50505 - Wastewater Bld Maintenance	0.00	4,000.00	(4,000.00)
		15-40-41-50519 - Wastewater Computer Software/Support	0.00	3,000.00	(3,000.00)
		15-40-41-50528 - 2010 GMC Siera Parts	0.00	1,000.00	(1,000.00)
		15-40-41-50529 - 2010 GMC Sieralabour	0.00	1,000.00	(1,000.00)
		15-40-41-50530 - 2018 Ford COF Parts	0.00	1,000.00	(1,000.00)
		15-40-41-50531 - 2018 Ford COF Labour	0.00	1,000.00	(1,000.00)
		Total Expenditure	626,695.75	1,434,493.00	(807,797.25)
		Surplus (Deficit) W&S Fund	146,592.13	0.00	146,592.13
WASTE	Revenue	10-40-43-95100 - Bag Tag Fees	58,002.00	103,345.00	(45,343.00)
		10-40-43-95200 - Waste - Special Pick Up Days Revenue	2,435.60	2,200.00	235.60
		10-40-43-95300 - Recycling Revenue	4,406.88	15,000.00	(10,593.12)
		Total Revenue	64,844.48	120,545.00	(55,700.52)
	Expenditure	10-40-42-43730 - Misc Expense	1,831.68	0.00	1,831.68
		10-40-43-44730 - Waste Contracted Services - Pick-up	44,024.78	102,958.00	(58,933.22)
		10-40-43-44732 - Waste - Spring Cleanup	6,629.46	5,000.00	1,629.46
		10-40-43-44750 - Contract Services Recycling	27,585.43	71,500.00	(43,914.57)
		Total Expenditure	80,071.35	179,458.00	(99,386.65)
		Surplus (Deficit) WASTE Fund	(15,226.87)	(58,913.00)	43,686.13
		Total Surplus (Deficit)	(578,084.76)	(1,573,478.28)	995,393.52



2023-07-12

**Corporation of the
TOWN OF DESERONTO**

Schedule of Accounts No. **12-2023**

Moved by: _____

Seconded by _____

"That Schedule of Accounts Numbered **12-2023**
be approved in the amount of \$ 181,360.30

Carried.

BREAKDOWN OF SCHEDULE OF ACCOUNTS

ACCOUNTS PAYABLES
See Attached List

	<u>BATCH</u>		<u>AMOUNT</u>
	2023-00080	\$	31,335.00
	2023-00082	\$	6,800.00
	2023-00084	\$	143,225.30

TOTAL SCHEDULE OF ACCOUNTS NO. **12-2023** Total \$ 181,360.30

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Town of Deseronto
List of Accounts for Approval
As of 2023-06-28
Batch: 2023-00080

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: GEN - General					
Computer Cheques:					
3101	2023-06-28	Battlefield Equipment Rental	Paint for Water Locates		
23227836		15-40-41-43602 - Water - Distribu'	Paint for Water Locates	72.66	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.57	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	4.45	80.68
3102	2023-06-28	Brinklow, Darrell	Sanitizer, ethanol solution		
5276281-00		10-20-21-43180 - Fire - Janitorial	Sanitizer, ethanol soluti	61.38	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.02	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	3.76	68.16
shoppers		10-20-21-43202 - Fire - Mutual Aic	Gift for MBQ Fire Dept	51.08	
		10-00-00-12103 - Federal Rebate	HST Tax Code	2.51	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	3.14	56.73
				Payment Total:	124.89
3103	2023-06-28	Canada Cordage Inc	Property Lease Apr,May,June		
DAR03886		10-30-31-47101 - Roads - Propert	Property Lease Apr,May,Ju	915.84	
		10-00-00-12103 - Federal Rebate	HST Tax Code	45.00	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	56.16	1,017.00
3104	2023-06-28	Clark, Norman	2nd Quarter Mileage		
Apr travel		10-10-10-43801 - Council - Mileag	2nd Quater Mileage	64.91	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.19	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	3.98	72.08
3105	2023-06-28	Cogeco Connexion Inc.	Billing period Jun11-Jul10		
110064910166		15-40-41-43151 - W & S - Internet	Billing period Jun11-Jul1	106.80	
		10-00-00-12103 - Federal Rebate	HST Tax Code	5.25	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	6.54	118.59
3106	2023-06-28	Hydro One Networks Inc	Billing Period May5-June5		
Mat2023Arena		10-80-83-43410 - Arena -Hydro	Billing Period May5-June5	3,238.28	
		10-00-00-12101 - ITC Receivable	HST-ITC Tax Code	161.91	
		10-00-00-12101 - ITC Receivable	HST-ITC Tax Code	259.07	3,659.26
3107	2023-06-28	Kerr Sprinkler System Inc	Replace/Repair Sprinklers		
19312		10-80-81-43610 - Parks - Sprinkle	Replace/Repair Sprinklers	378.59	
		10-00-00-12103 - Federal Rebate	HST Tax Code	18.60	
		10-00-00-12104 - Provincial Reba'	HST Tax Code	23.22	420.41
3108	2023-06-28	Manulife Financial	July Benefits		
July2023		10-10-11-41400 - Admin - Group E	July Benefits	1,502.22	
		10-30-31-41400 - Roads - Group E	July Benefits	1,183.63	
		15-40-41-41400 - W & S - Group E	July Benefits	176.44-	2,509.41

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3109 DriMed	2023-06-28	McIlvaney, Duncan 10-20-21-45000 - FIRE-MEDICAL	Drivers Medical Drivers Medical	130.00	130.00
3110 234405	2023-06-28	Napanee Home Hardware 10-30-31-43207 - Roads Materials 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Rebat	Washer, blades, nuts and bolts Washer, blades, nuts and HST Tax Code HST Tax Code	259.73 12.76 15.93	288.42
3111 23699	2023-06-28	Napanee Truck Services 10-95-95-43627 - Transit - R & M 10-95-95-43626 - Transit - R & M 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Rebat	2016 Ford e450 oil change 2016 Ford e450 oil change 2016 Ford e450 oil change HST Tax Code HST Tax Code	214.82 145.32 7.14 8.92	376.20
23684		10-95-95-43627 - Transit - R & M 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Rebat	Read Codes HST Tax Code HST Tax Code	50.87 2.50 3.12	56.49
				Payment Total:	432.69
3112 25912F	2023-06-28	Oosterhof Electrical Services 10-80-83-43300 - Arena -Building 10-00-00-12101 - ITC Receivable 10-00-00-12101 - ITC Receivable	Annual Inspection repairs Annual Inspection repairs HST-ITC Tax Code HST-ITC Tax Code	1,320.00 66.00 105.60	1,491.60
3113 7254	2023-06-28	SPL Industrial Pumps & Equip. 15-40-41-49800 - Capital Project 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Rebat	New pump 4th street station New pump 4th street stati HST Tax Code HST Tax Code	12,884.73 633.09 790.10	14,307.92
3114 K698464	2023-06-28	Swish Maintenance Limited 10-80-83-43110 - Arnea -Office St 10-00-00-12101 - ITC Receivable 10-00-00-12101 - ITC Receivable	toilet paper toilet paper HST-ITC Tax Code HST-ITC Tax Code	221.30 11.07 17.70	250.07
3115 Scholarship2023	2023-06-28	Tinney, Stella 10-10-10-43736 - Council - Grants	Memorial Scholarship 2023 Memorial Scholarship 2023	300.00	300.00
3116 18683	2023-06-28	Trickey Et AL Tax Team Inc. 10-00-00-12592 - A/R - Other	HSD023-008 Tax Arrears Cert HSD023-008 Tax Arrears C	649.75	649.75
18681		10-00-00-12592 - A/R - Other	HSDO23-006 Tax Arrears Ce	649.75	649.75
18667		10-00-00-12592 - A/R - Other	HSDO23-005 Tax Arrear Cer	593.25	593.25
18666		10-00-00-12592 - A/R - Other	HSDO23-001 Tax Arrear Cer	593.25	593.25
				Payment Total:	2,486.00

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Town of Deseronto
List of Accounts for Approval
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3117 June23	2023-06-28	Wilson, Mandi 10-80-82-41410 - Recreation	Bootcamp & Yoga June Proj Bootcamp &yYoga June	1,350.00	1,350.00
3118 IN-74488-01	2023-06-28	ZycomTechnology Inc. 10-10-12-43500 - Admin - Comput 10-00-00-16100 - Prepaid Expens 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Sophos Centra Intercept 12 mon Sophos Centra Intercept 1 Sophos Centra Intercept 1 HST Tax Code HST Tax Code	1,033.80 1,033.80 101.59 126.79	2,295.98
Total for GEN:					31,335.00

Certified Correct This June 28, 2023

Mayor



Treasurer

Report Date
2023-06-30 10:28 AM

Town of Deseronto
List of Accounts for Approval
As of 2023-06-30
Batch: 2023-00082

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: GEN - General					
Computer Cheques:					
3119 0001Part2	2023-06-30	Air Artisans 10-80-82-44180 - Canada Day Ex 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Fireworks Final Payment Fireworks Final Payment HST Tax Code HST Tax Code	5,988.53 294.25 367.22	6,650.00
3120 Golf2023	2023-06-30	Township of Tyendinaga 10-10-10-43736 - Council - Grants	Hole Sponsor Golf Tournament Hole Sponsor Golf Tournam	150.00	150.00
				Total for GEN:	6,800.00

Certified Correct This June 30, 2023

Mayor

M. Nichols

Treasurer

Report Date
2023-07-07 8:08 AM

Town of Deseronto
List of Accounts for Approval
As of 2023-07-07
Batch: 2023-00084

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: GEN - General					
Computer Cheques:					
3121	2023-07-07	Caduceon Enterprises	Testing BOD5,Ammonia,etc		
I23-007082		15-40-41-44741 - Wastewater - Le	Testing BOD5,Ammonia,etc	1,544.79	
		10-00-00-12103 - Federal Rebate	HST Tax Code	75.90	
		10-00-00-12104 - Provincial Reba	HST Tax Code	94.73	1,715.42
I23-007083		15-40-41-44745 - Water - Lab Anz	Testing Coliform, E. coli	1,732.74	
		10-00-00-12103 - Federal Rebate	HST Tax Code	85.14	
		10-00-00-12104 - Provincial Reba	HST Tax Code	106.25	1,924.13
			Payment Total:		3,639.55
3122	2023-07-07	Canadian Tire	mulch, miracle grow		
14559		10-80-81-43250 - Parks - Mainten:	mulch, miracle grow	67.03	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.29	
		10-00-00-12104 - Provincial Reba	HST Tax Code	4.11	74.43
14572		10-80-81-43250 - Parks - Mainten:	Miracle grow	77.30	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.80	
		10-00-00-12104 - Provincial Reba	HST Tax Code	4.73	85.83
14500		10-30-31-43320 - Roads - Building	Straps,Sprayer etc	93.07	
		10-00-00-12103 - Federal Rebate	HST Tax Code	4.57	
		10-00-00-12104 - Provincial Reba	HST Tax Code	5.71	103.35
			Payment Total:		263.61
3123	2023-07-07	Cogeco Connexion Inc.	Billing Date Jun21-Jul20		
110065076268		10-95-95-43150 - Transit- -Teleph	Billing Date Jun21-Jul20	75.09	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.69	
		10-00-00-12104 - Provincial Reba	HST Tax Code	4.60	83.38
110065066784		10-10-12-43151 - Admin - Internet	Billing Date Jun21-Jul20	152.53	
		10-00-00-12103 - Federal Rebate	HST Tax Code	7.49	
		10-00-00-12104 - Provincial Reba	HST Tax Code	9.36	169.38
110065062982		10-20-21-43151 - Fire - Internet	Billing Date Jun21-Jul20	61.00	
		10-00-00-12103 - Federal Rebate	HST Tax Code	3.00	
		10-00-00-12104 - Provincial Reba	HST Tax Code	3.74	67.74
			Payment Total:		320.50
3124	2023-07-07	Deerhaven Farm & Garden	Support kit		
		Issued To: John Deere Financial Inc.			
P40217		10-30-31-50506 - Equipment Main	Support kit	469.36	
		10-00-00-12103 - Federal Rebate	HST Tax Code	23.06	
		10-00-00-12104 - Provincial Reba	HST Tax Code	28.78	521.20

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3125 2023mem	2023-07-07	Hasting & Prince Edward 10-20-21-43804 - Fire - Memberst	Annual Membership Dues Annual Membership Dues	500.00	500.00
3126 502	2023-07-07	Kasama Marketing 10-90-92-43825 - Econ Dev- Sunc 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	July-Sept 3rd Quarter Jul-Sept 3rd Quarter HST Tax Code HST Tax Code	1,068.48 52.50 65.52	1,186.50
3127 July2023	2023-07-07	The Mearie Group 15-40-41-41400 - W & S - Group t	Billing Period July Billing Period July	358.31	358.31
3128 302106230942043 300606231341040	2023-07-07	Minister of Finance - OPP 10-20-22-44520 - Police - OPP Cc 10-20-22-44520 - Police - OPP Cc	OPP Billing May OPP Billing May Jan-Mar LSR Refund	40,662.00 869.56-	40,662.00 869.56-
				Payment Total:	39,792.44
3129 23/24CUOR	2023-07-07	Minister of Finance/MTO 10-30-31-43605 - Vehicles Sticker 10-95-95-43210 - Transit - Licence	2023/24 CUOR Renewal 2023/24 CUOR Renewal	25.50 25.50	51.00
3130 3089	2023-07-07	Minitel Corporation 10-10-12-43150 - Admin - Telephc 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Monthly billing July Monthly billing July HST Tax Code HST Tax Code	161.80 7.95 9.92	179.67
3131 15014	2023-07-07	Mutch's Auto Glass Ltd 10-95-95-43628 - TRANSIT- 2018 10-95-95-43629 - TRANSIT - 2018 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Windshield 2018 Ford Windshield 2018 Ford Replacement window 2018 t HST Tax Code HST Tax Code	626.43 203.52 40.78 50.90	921.63
3132 162426	2023-07-07	The Napanee Beaver 10-10-12-43700 - Admin - Advertis 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Canada Day Canada Day HST Tax Code HST Tax Code	127.20 6.25 7.80	141.25
3133 5017175-00	2023-07-07	Noble Corporation 15-40-41-43300 - W & S - Building 10-00-00-12103 - Federal Rebate 10-00-00-12104 - Provincial Reba	Plugs,1-1/4 square, 1-1/2 squa Plugs,1-1/4 square, 1-1/2 HST Tax Code HST Tax Code	29.20 1.43 1.79	32.42
3134 00000033402	2023-07-07	Ontario Clean Water Agency 15-40-41-44115 - Consulting	Monthly agreement July Monthly agreement July	41,744.00	41,744.00
3135 38923	2023-07-07	Parcs Ltd 10-80-81-43600 - Parks - R & M E	Playground Equipment Inspect Playground Equip Inspecti	482.65	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		10-00-00-12103 - Federal Rebate	HST Tax Code	23.72	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	29.59	535.96
3136	2023-07-07	Purolator Inc	Evoqua Return Product		
453743851		15-40-41-43140 - W & S - Postage	Evoqua Returned Product	49.42	
		10-00-00-12103 - Federal Rebate	HST Tax Code	2.43	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	3.03	54.88
3137	2023-07-07	Receiver General	Junes Remittance		
June2023		10-00-00-21530 - Employee Tax F	Junes Remittance	27,564.48	27,564.48
3138	2023-07-07	Sands	WSIB first aid kits x8		
0071973		10-10-12-43720 - Admin - Occ. He	WSIB first aid kits x8	301.13	
		10-00-00-12103 - Federal Rebate	HST Tax Code	14.80	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	18.46	334.39
3139	2023-07-07	SCG Process	ph Sensor Phed		
3556367		15-40-41-44830 - Water - Treatme	ph Sensor Phed	798.82	
		10-00-00-12103 - Federal Rebate	HST Tax Code	39.25	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	48.98	887.05
3140	2023-07-07	Culligan Water	water delivery		
80702TM		10-30-31-43320 - Roads - Building	water delivery	9.65	
		10-10-12-43300 - Admin - Building	water delivery	19.30	
		10-10-12-43300 - Admin - Building	water delivery	5.60	
		10-00-00-12103 - Federal Rebate	HST Tax Code	0.28	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	0.34	35.17
3141	2023-07-07	Tim's Truck & Equipment	Annual Inspection		
01R60328		10-20-21-50533 - 1993 Ford MHV	Annual Inspection	1,114.32	
		10-20-21-50532 - 1993 Ford MHV	93 fire truck inspect & r	419.62	
		10-00-00-12103 - Federal Rebate	HST Tax Code	75.37	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	94.06	1,703.37
3142	2023-07-07	Ultramar	Fuel clear diesel 800L		
80750		10-30-31-43209 - Roads Materials	Fuel clear diesel 800L	1,091.03	
		10-00-00-12103 - Federal Rebate	HST Tax Code	53.61	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	66.90	1,211.54
3143	2023-07-07	Vallen	Compressor service		
31071999-00		10-20-21-43600 - Fire - R & M Eq	Compressor service	1,761.61	
		10-00-00-12103 - Federal Rebate	HST Tax Code	86.56	
		10-00-00-12104 - Provincial Rebat	HST Tax Code	108.02	1,956.19
3144	2023-07-07	WSIB	Apr-June 2nd Quarter Remitt		
Apr/JunWSIB		10-00-00-21537 - WSIB Payable	Apr-Jun 2nd Quarter Remit	6,639.77	
		10-20-21-41302 - Fire - Payroll Cc	reporting Apr-June2023	1,455.64	8,095.41
3145	2023-07-07	ZycomTechnology Inc.	June Back-up		

Report Date
2023-07-07 8:08 AM

Town of Deseronto
List of Accounts for Approval
As of 2023-07-07
Batch: 2023-00084

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
IN-74585-01		10-10-12-43500 - Admin - Comput	June Back-up	161.42	
		10-00-00-12103 - Federal Rebate	HST Tax Code	7.93	
		10-00-00-12104 - Provincial Reba	HST Tax Code	9.90	179.25
Other:					
21-Man June/2023	2023-07-06	O.M.E.R.S	Payroll Remittances June		
		10-00-00-21536 - OMERS Payabl	Payroll Remittances June	8,767.14	8,767.14
27-Man July 5/23	2023-07-05	Foss National Leasing	Gas Charges Jun-Jul 2023		
		10-30-31-43209 - Roads Materials	Gas Charges Jun-Jul 2023	1,359.80	
		10-30-31-43209 - Roads Materials	Gas Charges Jun-Jul 2023	18.49	
		15-40-41-43201 - W & S - Gas & C	Gas Charges Jun-Jul 2023	718.09	
		15-40-41-43201 - W & S - Gas & C	Gas Charges Jun-Jul 2023	10.53	
		10-00-00-12103 - Federal Rebate	HST Tax Code	102.10	
		10-00-00-12104 - Provincial Reba	HST Tax Code	127.42	2,278.39
				Total for GEN:	143,255.30

Certified Correct This July 7, 2023

Mayor



Treasurer

TOPIC:	Mill Point Park
REPORT BY:	Clerk
DRAFTED:	July 7, 2023
AMENDED:	
COUNCIL/COMMITTEE:	July 12, 2023

Issue

Council have requested staff to work on the Mill Point Park and have it ready to open in the fall.

Background

In the 2023 budget process, it was decided that the funding for Mill Point Park and the repair of the Centennial Park BBQ and plaque would come from Parkland Reserves. The Parkland Reserves General Ledger Account is currently sitting at \$16,805., less \$1,200. for the repair of the BBQ and plaque. That will leave \$15,605.00 for the park.

Financial Impact

The chairs and picnic tables are coming in at \$8,000., which will leave approx.. \$7,500 for any additional costs. The garbage receptacles, which do not allow the bags to fill with water and only accept single pieces of garbage may come in around \$4,000. This will only leave approx. \$3,500. for any additional expenses. There could be some large expenses incurred with fill, sod, concrete to anchor the fixtures, and signage.

Recommendation

As there will not be another Council meeting until mid August, staff would like clarification as to whether or not they can go over budget and how much they are permitted to go over budget. They would also like to know where the Treasurer can secure the funds from.



STAFF REPORT TO COUNCIL

To: Council

From: Public Works

Date: July 7, 2023

Events – 106 Second Street

June 1, 2018

Flash flood. Mos of the town received damage from this storm. Main Street in the area of the Arena, had just over 2 feet of water on the road. The tunnel/ creek was overflowing across the road from the excess amount of rain.

April 4, 2021

Car left Dundas Street and landed on top of the fire hydrant at the southwest corner of Dundas Street and Second Street. Causing another flood situation. Clear the road, re grade shoulders of Second Street and sweep the roads. To my knowledge it drained more than half of the water tower from this accident.

April 6, 2021

Excavate and remove broken fire hydrant to make measurements and order new materials.

April 7, 2021

Excavate large area for hydrant removal plus tie-ins. Expose all water valves and gas main and services for the switch the next day.

April 8, 2021

Install New hydrant, Backfill, compact and topsoil/seed area.

April 29, 2021

Christine requested an Engineers report on Second Street water flow (Greer Galloway)

May 27, 2021

Meeting with Steve Blakey from Greer Galloway regarding Second Street, Green Street, and the Tunnel. E-mails Attached.

August 4, 2021

Saw cut road edge for new asphalt gutter in front of the driveway and lowering of the catch basin (Northwest corner Second Street and Thomas Street)

August 9, 2021

Lower catch basin 2" southwest corner of Second Street and Thomas Street. This was done to make that all water running along the south side of Thomas Street is directed to these basins.

August 17, 2021

Dig out sidewalk panels and curb (Make sidewalk Handicap accessible) Lower catch basin Northwest Corner of Second Street and Thomas Street. This is to direct water from the north side of Thomas Street along with water from Second Street.

August 23, 2021

Pour Concrete sidewalk panels and curb and instal Tactile plates at the northwest corner Second Street and Thomas Street.

September 8, 2021

Saw cut remaining shoulder area east side of Second Street (Thomas Street to Main Street) Talk to homeowner, was very satisfied with the approach to the repair (Had concerns over a small area south of the driveway and tis would also resolve this issue)

September 16, 2021

Dig out old gutter and reshape road edge. Re-Pave area with new asphalt gutter. East side of Second Street from Thomas Street to Main Street.

September 22, 2021

Hard Rian storm 44mm of rain. Check on water flow, Water is running down the gutter fine.

September 28, 2021

Start re-construction of Thomas Street (First Street to Fourth Street) Lower sanitary lid southeast corner of Thomas Street and Second Street.

October 1, 2021

Paving completed with all adjustments made to all catch basins along Thomas Street to catch water.

April 11, 2022

Meeting at Town Hall, Robert budget issues and inquiring on Second Street water issues. Winter Thawing snow from homeowner's driveway had been piled up on the north side of the driveway and road edge. When melting water run-off. They use a 4- Wheeler with a blade for snow clearing.

September 9, 2022

Received call from Al Ray Concrete, trying to understand what was going on. Robert had asked for a quote to install concrete gutter in front of 106 Second Street, 6" above existing asphalt road. Quote was sent June 2, 2022, at a price of \$13,875 including asphalt repairs, topsoil.

When contacted again by Robert in September, Al Ray contacted me wondering what was going on with a 6" rise on a driveway approach, as you would never be able to use the driveway again. Before he done anything Al Ray wanted a site meeting with me to make sure this person understood it couldn't be done if the ever wanted to use their driveway again. Original quote attached.

September 12, 2022

Now realizing this was still an on-going issue that will never go away, I set up a meeting with Al Ray Concrete and Fitzgibbon Construction.

September 15, 2022

Site Meeting –

Joe and Robert Town of Deseronto

Ray Brothers Concrete

Fitzgibbon Construction

Conclusion, only way to fix the problem for the homeowner was to remove the crossfall running from the west to the east and lower the road slightly in front of the driveway area to carry more water during sever storms and still have a useable driveway. This was to have a gutter along the east side and a sidewalk along the west side. Complete road base removal and lowering for proper crossfall, re-built and paved. Town Manager was very pleased with the plan and

asked for the quote for this and Thomas Street projects (St. George Street to Mill Street Paving) as soon as possible for the up-coming council meeting.

September 20, 2022

Received quotes for Second Street re-construction along with re-paving of Thomas Street. Went over quotes with Robert so he understood the details.

September 23, 2022

Meeting with Robert, wanted to go over the plans once more to fully understand the projects and costing.

September 29, 2022

Meeting with Robert, Council decision to do nothing. Gravel area on Thomas Street to be patched for winter only.

Second street quote attached without the cost of gravel, which at that time was approx. \$11,000 to add on. Total project cost \$122,000

Conclusion

Gutters whether they are concrete or asphalt if that all that was done, would make no difference as the back of the gutter cannot be any higher than what is existing now, or vehicles would scrape entering the driveway. Plus, the homeowner will never be satisfied as long as crossfall of the entire street runs toward their property. (Slopes toward their property)

Upside to this project, we could possibly use the excavation materials from the road base to cover the concrete area section at Mill Point Park.

Also, Phone Videos have been taken in rainstorms along with pictures to show asphalt gutter in front of their driveway is working as it should.



ROAD CONSTRUCTION
 WATER & SEWERS
 EXCAVATING & GRADING
 DEMOLITION
 EQUIPMENT RENTALS
 AGGREGATES
 ASPHALT PAVING

51 Parks Dr., R.R#5, Belleville, ON K8N 0N6
 T: 613.962.3906 • F: 613.962.1689 • E: info@fitzgibbonconstruction.com
 www.fitzgibbonconstruction.com

To:	Town Of Deseronto	Contact:	
Address:	331 Main Street Deseronto, ONT K0K 1X0 CANADA	Phone:	
Project Name:	Second St-Deseronto	Bid Number:	2022160
Project Location:	Second St, Deseronto, ONT	Bid Date:	2022-09-15

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	-Strip Asphalt (706m2) -Concrete Removal (11m Curb,4 Sidewalk Panels) -Subbase Removal 450-800mm Depth - Place Granular B (300mm) Granular A (150mm) Supplied By City -Supply And Place Concrete (98.2m Curbface Sidewalk, 83m Curb) - Fine Grade And Pave With 60mm HL3 Asphalt (PGAC 58-28)	707.00	m2	\$156.90	\$110,928.30

Total Bid Price: \$110,928.30

Notes:

- Price Does not include HST (Extra)
- This quotation includes all terms and conditions included below and shall form part of this agreement between the parties on acceptance of this quotation.
- Maximum (1) Mobilization to perform all work. Extra mobilizations will be charged at \$2500.00 each
- All preparation (excavation, fine grading, grinding, milling, granular placement/supply, iron adjustment, permits, layouts, etc) by others
- All traffic control, flagging, signage, delineation, barriers, attenuators by others
- Price in effect for 21 days from the date of this quote. Price valid for all quoted work completed as a package. Part work subject to increases.
- All work completed after Nov 1st of the calendar year will be subject to increases on materials and production costs . Surface asphalt shall be scheduled to be completed prior to Oct 1. Fitzgibbon Construction can not guarantee surface completion after that date.
- All material and workmanship warranty for one full year. Fitzgibbon construction is not responsible for settling of granular base, sub-base, or sub grade prepared by others.
- A minimum of 1% grade fall is required to guarantee water run off.If Fitzgibbon Construction does not perform fine grading, any additional asphalt beyond the theoretical tonnage will be extra.
- Area to be free and clear of all equipment and materials. Price assumes full truck and machine access (Min 3.1m). Work not meeting this requirement will be charged time and material.
- Price based on MTO AC Indexing. Price based on month projected quoted. Any increases in indexing will be calculated as per MTO indexing calculations.
- The company shall not be liable for delays or non-delivery caused by the failure of transportation facilities, strikes,fire,war, flood, accident, or any other cause beyond the reasonable control of the company
- Quantities are approximate only. Pay quantities to be weigh-scale or field measured.

Payment Terms:

- A)Credit is subject to the approval of our credit department
- B)Finance Charges- overdue accounts are subject to interest at a rate of 1.5% per month(18.00% per annum)
- C) All invoiced amounts are due and payable upon completion

RAY BROTHERS CONSTRUCTION LTD.

HST #12284 6488
107 Point Anne Road, R.R. #4
Belleville, Ontario K8N 4Z4
Telephone: (613) 966-2972; Fax (613) 966-4254

Quotation

June 2, 2022

Town of Deseronto
Attn: Rob Hedley

Sent By Email Only:

New Curb along East Side of 2nd Street
Between Main Street and Thomas Street

- 195 lin Ft.

Item #1 - -Saw cut asphalt
- Excavate trench for curb Price: \$3,900.00 + HST

Item #2 - -Form and pour new curb 6" above
existing asphalt road. Price: \$9,975.00 + HST

Note: Above prices do not include backfilling of curbs on street side or behind curbs

~~190~~
195
- 13,875

+ asphalt - topsoil.

- 18,000 - Total!

~~190 lin Ft.~~
195 lin Ft.

Now Doing - 322 ft curb

~~65 ft curb~~

- All work invoiced is subject to HST
- Price in effect for 30 days from date of job closing
- Winter Heat prices additional effective November 1st

SECOND ST. - DESERVO TO

SEP 15, 2022



- ① STRIP 706.3m² EXIST. ASPHALT. @ 50m - EST. 5 LOADS OUT.
- ② REMOVE 11m EXIST CURB & (4) CONC. 51m PAVEMENTS.
- ③ EXCAVATE TO SUB BASE 1/PROF ROLL (WIDEN STREET TO 26' & PREP FOR 51w & CURBS).
 - EXCAVATION DEPTH VARIES 450 - 800m TO ACCOMMODATE REVISION GRANDES & NEW GRANULAR BASE.
 - EST 550m³ REMOVAL. (APPROX. 65 LOADS). - ROB HAS PLACE TO DUMP.
- ④ INSTALL 300m GRAN 'B' UNDER ROAD. = 50 DT. * SUPPLIED BY TOWN *
- ⑤ INSTALL 150m GRAN 'A' UNDER ROAD, CURB & 51w = 310 T. * SUPPLIED BY TOWN *
- ⑥ PREP FOR RAIL BASES. - 98.2m CURB FACE 51w.
 - 825m BARR CURB.
- ⑦ FINAL GRANDES. 706.3m²
- ⑧ PAVE 60m ALZ. = 105 T.

Joe Carter

From: Joe Carter
Sent: Monday, April 12, 2021 8:44 AM
To: Christine Martin
Subject: RE: Formal Complaint, 106 Second St Deseronto Ontario.

Good Morning Christine,

April 3 2021

Received call from Rob Galt at approx.. 12:15 am requesting fencing around a broken hydrant at Second St and Dundas St. Suggested to him to use barricades, all was under control at that time.

Checked area at approx. 9:00 am April 3, called Matt to come help clean up road, to meet at shop at 10:15am. Backhoe and Sweeper clean-up streets.

Re-grade shoulders , pick up excess material along Thomas st and replace along shoulders on Second St between Thomas St and Dundas St. Matt swept Thomas st, Second St and Main St areas.

Done by 1:15pm back at shop with shoulders re-graded, streets swept and clean and all driveways re-opened.

Thanks Joe

From: Christine Martin <cmartin@deseronto.ca>
Sent: Tuesday, April 6, 2021 11:04 AM
To: Joe Carter <jcarter@deseronto.ca>; Rob Galt <RGalt@deseronto.ca>; Fire Chief <firechief@deseronto.ca>
Subject: Fwd: Formal Complaint, 106 Second St Deseronto Ontario.

Good morning gentlemen,

I a a m on holidays this week, but if you could each provide me with a report of this event from your department perspective I would appreciate it.

Thanks

Christine Martin
CAO/Clerk-Treasurer
Town of Deseronto

Begin forwarded message:

From: Brodie Tisdale <brodietisdale@yahoo.com>
Date: April 6, 2021 at 10:53:48 AM EDT
To: Christine Martin <cmartin@deseronto.ca>, D Johnston <djohnston@deseronto.ca>, Brodie Tisdale <brodietisdale@yahoo.com>
Subject: Formal Complaint, 106 Second St Deseronto Ontario.

Hello,

My name is Randall "Brodie" Tisdale and I have lived in the town of Deseronto at residence 106 Second Street for the past 12 years. In the early night of Sunday April 4th, 2021 an automobile struck a fire hydrant at the top of my street releasing water down the road and into my basement for an unknown amount of time. This water has caused significant damage to my home.

As I gather data on the accident and determine my best path forward, I am looking for assistance with the following information:

- How long was the release of water present in area?
- What attempts were made by the city to mitigate the release of water to surrounding dwellings?
- Was any attempt made by the town to notify residents of Second Street about the release of water to their dwelling during or after the uncontrolled release?

In addition, my house was previously flooded after the flash flood which occurred and effected many Deseronto homes approx. 3 years ago. After the flood occurred, I recorded the poor grading of the street during heavy rain fall to demonstrate the insufficient drainage and improper grading of the street causing water to be directed down the east side of the road and ultimately towards my home. This video was shared at city hall to ensure I did my due diligence to correct the issue moving forward. The towns response was to correct the area directly in front of my driveway. This helped little to mitigate the excess water directed towards my home and does not correct the root cause of the flooding (poor street grading, no curbs, insufficient drainage, etc.). Because of this I am unable to mitigate any risks of water damage caused to my home by flood as I am not responsible for water directed towards my home due to city owned property. This has now caused approx. 60 thousand dollars damage to my property, and proper correction is required in a timely manner.

I would appreciate assistance with the above questions and look forward to hearing back on how the city plans improve this situation.

Thank you,

Brodie Tisdale

613-328-0991.

May 31, 2021

**Town of Deseronto
Public Works Department
331 Main Street
PO Box 310
Deseronto, Ontario
K0K 1X0**

**Attention: Joe Carter
Road Superintendent**

**Re: Town of Deseronto
Second Street and Main Street road drainage**

Dear Mr. Carter:

At your request, we reviewed the road drainage on Second Street from Thomas to Main Street. We understand that in severe wet weather events and the recent accident that hit the fire hydrant at Dundas and Second Street, that the property at #106 Second Street is prone to water on their property.

The home at #106 Second Street is too low, lower than the road elevation. The existing Second Street cross section has an asphalt gutter along both sides of the roadway which is typical for urban roads to convey road drainage downstream to the next catch basin. However, any gutter has its limits and if extreme flows occur due to significant rainfall events or accidents, it is possible to overtop the gutter.

Under normal conditions, the home at #106 Second Street routinely has to deal with all the runoff from their own driveway and grassed areas beside and around their home which appear to drain to the home rather than away from the home. This is the reason the current building code specifies positive drainage away from buildings.

The homeowner could install a gutter drain along the front of their home and connect this drain to the existing catch basin at the northeast corner of Second Street and Main Street. This drain should be constructed to provide positive drainage and should not discharge to their neighbours property or the sidewalk on Main Street.

When Second Street is rebuilt in the future, it may be possible to consider lowering the road centre line, possibly super elevating the cross section to divert water away from the driveway at #106, however, this action may cause other issues such as vehicles bottoming out when entering the property.

If you have any questions, please contact us.

Yours truly,

1620 Wallbridge Loyalist Road

R. R. #5

Belleville, Ontario

K8N 4Z5

Telephone

(613) 966-3068

Facsimile
(613) 966-3087

F-Mail
belleville@greergalloway.com

**GREER GALLOWAY
CONSULTING ENGINEERS**

Steve Blakey, P.Eng.
Sr. Engineer

Joe Carter

From: Steve Blakey <sblakey@greergalloway.com>
Sent: Thursday, June 10, 2021 8:37 AM
To: Gail Maracle
Cc: Joe Carter
Subject: RE: Second Street

Gail,

Regarding the questions below:

1. The Town's infrastructure is adequate and by all accounts works as it should the vast majority of times. Municipal storm systems are typically designed for the 5 year event. During severe weather or unique accidents such as the destruction of a fire hydrant, circumstances can overwhelm municipal infrastructure.

In todays world, more people sue and then we have to defend and often resolution is a negotiation. But that is for the lawyers and insurance adjustors.

I believe that if this house was brought to the Town for a permit to build it today, it would not be approved. Drainage has to be away from homes. But it was and likely the Town approved the building permit?? So is the Town liable for allowing the bouse to be built as it is?

I expect the home has had water issues and damage for years because all the water from the driveway and surrounding grassed areas is directed to the house. That is not allowed today. I expect that under 'normal' conditions, the water is relatively small and may even go unnoticed in the basement. But a big event, either due to severe weather or an accident, the water is too much and becomes evident.

2. I recommend before helping this resident or any resident, you consult your lawyer and insurer.

This is a long standing problem due to the way the house was built. To solve the problem, the water has to be intercepted before it reaches the foundation walls. Then the water has to be redirected to a safe outlet. What we suggested such as a trench drain would still have to be maintained over time. A drain that is allowed to get blocked will not work.

Let me know if there are other questions or if a meeting is needed (via zoom or otherwise).

Steve Blakey, P.Eng.



1620 Wallbridge Loyalist Road, Belleville ON K8N 4Z5
Tel: (613) 966-3068; Fax: (613) 966-3087
Web Site: www.greergalloway.com
E-Mail: sblakey@greergalloway.com

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From: Gail Maracle <gmaracle@deseronto.ca>
Sent: Wednesday, June 9, 2021 3:57 PM
To: Steve Blakey <sblakey@greergalloway.com>
Subject: Second Street

Hi Steve,

Joe Carter provided me with the copy of the letter that you wrote regarding Second Street. I have spoken with Council about it and we have a couple of questions:

1. Is the Town's infrastructure solid and not at fault with the water problems that the resident at 106 Second Street is experiencing. They were hoping that your letter would be a little more clear that the Town was not at fault and the reasons why not.
2. Are there any cost effective ways that the Town could assist the resident with short term measures or suggestions for the water issue

Thanks

Gail Maracle
Deputy Clerk
Town of Deseronto
331 Main St. P.O. Box 310
Deseronto, ON K0K 1X0
P: 613.396.2440 Ext: 201
F: 613.396.3141
E-mail: gmaracle@deseronto.ca
Web: www.deseronto.ca

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Gail Maracle

From: Darrell Brinklow <dabrink50@gmail.com>
Sent: June 30, 2023 9:48 AM
To: Gail Maracle
Subject: Fire Department
Attachments: Mandatory Certification Information Package Master FINAL (1 July 2022).pdf

Good Morning:

As you are aware a new training requirement from the OFM was issued last fall due to new provincial regulations.

The first priority is the responsibility of the town council. That is: Determine the level of fire service you want for the Town of Deseronto.

Once the town council has made the level of service determination only then can we decide on the level of training for our volunteers.

Training options consist of the following:

A) **Ontario Seal Certification** (Approx 100 hrs of training) at a cost of 65\$ per firefighter plus their hourly rate. With the Ontario Certification program, we have the option of dropping Auto Extrication and Hazmat training.

This can only be done if we enter into a Mutual Aid Agreement with MBQ who can still provide this service. I have spoken with Chief Scott Maracle and he is willing to look into a mutual aid agreement on this however it will have to be done at the town council level and the MBQ.

B) **National Fire Protection Association Certification** (Approx 160 hrs of training) Additionally, this requires onsite training at the RTC in Trenton. NFPA certifications cost 700\$ per person plus their hourly rate. RTC onsite is three weekends of 3 days of training.

I'm sure you will be having questions and I'll try to answer as many as I can.

I look forward to speaking to you in person.

Thank you in advance.

Darrell Brinklow
Deserronto Fire Chief



OFFICE OF THE FIRE MARSHAL

MANDATORY CERTIFICATION INFORMATION PACKAGE

For Ontario Fire Services

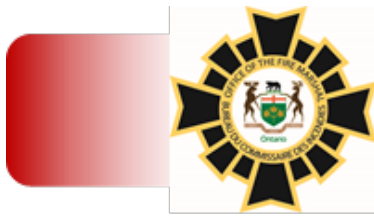
July 1, 2022





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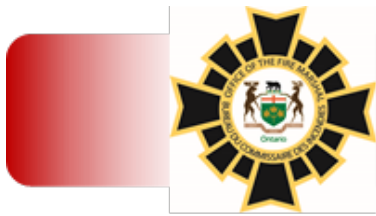
REGULATION LANGUAGE

The firefighter certification regulation is a regulation under the Fire Protection and Prevention Act.

The official language for this regulation can be found at:

[O. Reg. 343/22 Firefighter Certification](#)

This information package has been developed to provide background for this regulation.



NFPA STANDARDS

The minimum certification standards for Ontario are based (in whole or in part) on NFPA Professional Qualifications Standards. These professional qualification standards are generally accepted as best practices for the fire service.

The uniqueness of Ontario's fire services, in both size and service delivery options, means that not all of Ontario fire services need training and certification to full NFPA standards. This regulation creates Ontario based certification options to allow a municipality to identify the level of service for their municipality and then train and certify to meet that level of service.

These Ontario based certifications are based on components of full NFPA standards that match the level of services outlined in this regulation.

NFPA standards are available online to view for free at <http://www.nfpa.org> and can be accessed directly at:

[Free Access to NFPA Codes](http://www.nfpa.org)



**Free access to all NFPA
Codes and Standards**



NFPA Standard Pre-Requisites and Co-Requisites

Where applicable and as identified in NFPA standards, pre-requisite(s) and co-requisite(s) will apply and be required to achieve certification for that standard.

For Example:

NFPA 1021 Fire Officer I requires NFPA 1041 Fire Service Instructor I as a co-requisite.



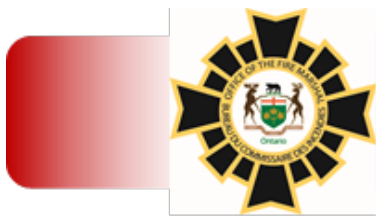
NFPA STANDARD PRE- AND CO-REQUISITES

In order to achieve certification for an NFPA professional qualification standard through an accredited agency (IFSAC or ProBoard), the participant must complete the required pre- and/or co-requisites. These are not explicitly listed in the regulation; however, a firefighter cannot challenge a certification evaluation without having completed the pre- and/or co-requisites as outlined in the NFPA standard.

Additionally, any higher level within a standard (NFPA 1021 Fire Officer II) requires the lower level (NFPA 1021 Fire Officer I).

Below is a chart of pre- and/or co-requisites required for the applicable NFPA standard:

NFPA STANDARD	PRE- AND/OR CO-REQUISITE
NFPA 1001 Firefighter II	NFPA 1001 Firefighter I NFPA 1072 Haz Mat Awareness and Operations plus 6.2 and 6.6.
NFPA 1021 Fire Officer I	NFPA 1001 Firefighter II
NFPA 1031 Fire Inspector I	NFPA 1072 Haz Mat Awareness plus OFM co-requisites: <ul style="list-style-type: none"> - Fire Code Division B Part 2 & 6 - Fire Code Division B Part 9 - Courtroom Procedures - Legislation
NFPA 1031 Fire Inspector II	NFPA 1031 Fire Inspector I plus OFM co-requisites: <ul style="list-style-type: none"> - Fire Code Division B Part 3 & 5 - Fire Code Division B Part 4
NFPA 1521 Incident Safety Officer	NFPA 1021 Fire Officer I



IMPORTANT DATES

REGULATION IN-FORCE DATE – JULY 1, 2022

Compliance Windows:

4-year Compliance Window – July 1, 2026

6-year Compliance Window – July 1, 2028 (NFPA 1006 Technical Rescue standards)

Legacy Application Window Opens

Primary Window – January 1, 2023 to March 31, 2023

Follow-up Window – July 1, 2023 to September 30, 2023

Legacy Minimum Eligibility

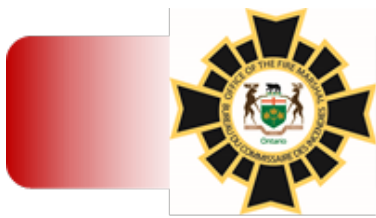
Interior/Exterior Fire Attack – start date before January 1, 2021

Team Lead – start date before January 1, 2020

Legacy Eligibility Clarification

Legacy provisions are NOT available for any full NFPA standards.

For those eligible, no applications will be accepted after the Follow-up Window closes – September 30, 2023, after which time all firefighters will need to be certified to the appropriate levels as outlined in the regulation.



MINIMUM CERTIFICATION SUMMARY

The following chart outlines the wide range of options for certification that are available through the OFM in addition to the minimum level for full-service departments and alternate Ontario Seal components.

FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM LEVEL FOR FULL-SERVICE DEPARTMENTS*	ADDITIONAL CERTIFICATIONS AVAILABLE VIA OFM ASE	ONTARIO SEAL ONLY	
FIREFIGHTER	NFPA 1001	Firefighter II	N/A	Exterior Firefighter	Interior Firefighter
FIRE OFFICER	NFPA 1021	Fire Officer I	Fire Officer II, III and IV	Team Lead – Exterior	Team Lead - Interior
HAZARDOUS MATERIALS	NFPA 1072	Operations (plus 6.2 and 6.6)	Awareness, Technician and Mission Specific	Haz Mat Operations added to Exterior/Interior	
AUTO EXTRICATION**	NFPA 1001 FFII	NFPA 1001 FFII JPRs	NFPA 1006 Chapter 8 - Operations and Technician	Auto Ex (FFII JPRs) added to Exterior/Interior	
PUMP OPERATORS	NFPA 1002	Chapter 5	N/A	Pump Operator	
SENIOR FIRE OFFICER	For Ontario Seal Only (not mandatory)			Senior Fire Officer I	Senior Fire Officer II

* Full-Service Department refers to a fire department level of service equal to (or exceeding) interior firefighting, auto-extrication, and hazardous material responses at the Operations level.

** While the minimum certification level for Auto Extrication is within the NFPA 1001 FFII JPRs, the OFM encourages fire departments to certify to the appropriate NFPA 1006 Operation/Technician Levels for Auto Extrication.



MINIMUM CERTIFICATION SUMMARY

Fire departments must certify staff that work in these roles on a regular/expected basis (e.g., normal job assignment) to the relevant level. Additional levels of certification for some NFPA standards are available through Academic Standards and Evaluation (ASE).

FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM CERTIFICATION FOR ALL FIRE DEPARTMENTS	ADDITIONAL CERTIFICATION AVAILABLE VIA OFM ASE
FIRE INSPECTOR I	NFPA 1031	Fire Inspector I	Fire Inspector III
FIRE INSPECTOR II		Fire Inspector II	
The scope of work for Fire Inspector II includes conducting fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids.			
FIRE INVESTIGATOR	NFPA 1033	Chapter 4	N/A
FIRE & LIFE SAFETY EDUCATOR	NFPA 1035	Educator I	Educator II and PIO
TRAINING OFFICER I	NFPA 1041	Fire Instructor I	Fire Instructor III
TRAINING OFFICER II		Fire Instructor II	
The scope of work for Training Officer II includes working as "lead instructor" at live fire practical training or above/below grade technical rescue training.			
EMERGENCY COMMUNICATOR I	NFPA 1061	Communicator I	N/A
EMERGENCY COMMUNICATOR II		Communicator II	
The scope of work for Emergency Communicator II includes call taking and dispatching roles.			
INCIDENT SAFETY OFFICER	NFPA 1521	Chapter 5	N/A



MINIMUM CERTIFICATION SUMMARY

The following chart provides the wide range of options for certification that are available through the OFM for NFPA 1006 Technical Rescue disciplines.

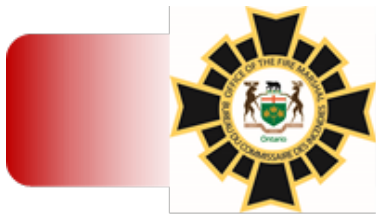
FIRE PROTECTION SERVICE	NFPA STANDARD	MINIMUM LEVEL FOR ALL FIRE DEPARTMENTS		ADDITIONAL CERTIFICATION AVAILABLE VIA OFM ASE	NOTES
COMMON PASSENGER VEHICLE RESCUE**	NFPA 1006	AWARENESS	TRAINING ONLY REQUIRED FOR AWARENESS LEVELS (SEE INFORMATION SHEET G)	OPERATIONS AND TECHNICIAN	ANY FIRE DEPARTMENT THAT EXPECTS TO RESPOND TO ANY TECHNICAL RESCUE EMERGENCY CALLS MUST TRAIN THEIR FIREFIGHTERS AT A MINIMUM TO AWARENESS LEVEL (HOWEVER, THEY DO NOT HAVE TO CERTIFY VIA ASE). ADDITIONALLY, ANY FIREFIGHTERS THAT OPERATE AT A HIGHER LEVEL AT THESE CALLS WILL BE REQUIRED TO BE CERTIFIED TO THE APPLICABLE LEVEL (OPERATIONS OR TECHNICIAN BASED ON RESPONSE LEVELS) THIS INCLUDES NFPA 1072 – HAZ MAT AS WELL (ALTHOUGH IT IS LISTED IN SECTION 1 FOR CLARITY)
SURFACE WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
SWIFT WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
ICE WATER	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
TRENCH RESCUE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
CONFINED SPACE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
STRUCTURAL COLLAPSE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	
ROPE RESCUE	NFPA 1006	AWARENESS		OPERATIONS AND TECHNICIAN	

**** Note:** Common Passenger Vehicle Rescue is NOT a minimum certification requirement in the regulation however the OFM encourages fire departments to train/certify to the appropriate Operations or Technician level.

CERTIFICATION DECISION TREES



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



DECISION TREE INTRODUCTION

The decision trees on the following pages will help fire chiefs determine the appropriate level of certification to match their municipality's level of service.

If the scope of work being performed is above the minimum as outlined in the regulation, the fire service should be certifying to the level that matches the scope of work being performed. The higher NFPA standard levels that are available for certification via ASE are also listed.

Decision Tree #1 - Basic Firefighting & Supervisory Level

Decision Tree #2 - Fire Officer/Team Lead

Decision Tree #3 - Pump Operations

Decision Tree #4 - Fire Inspector

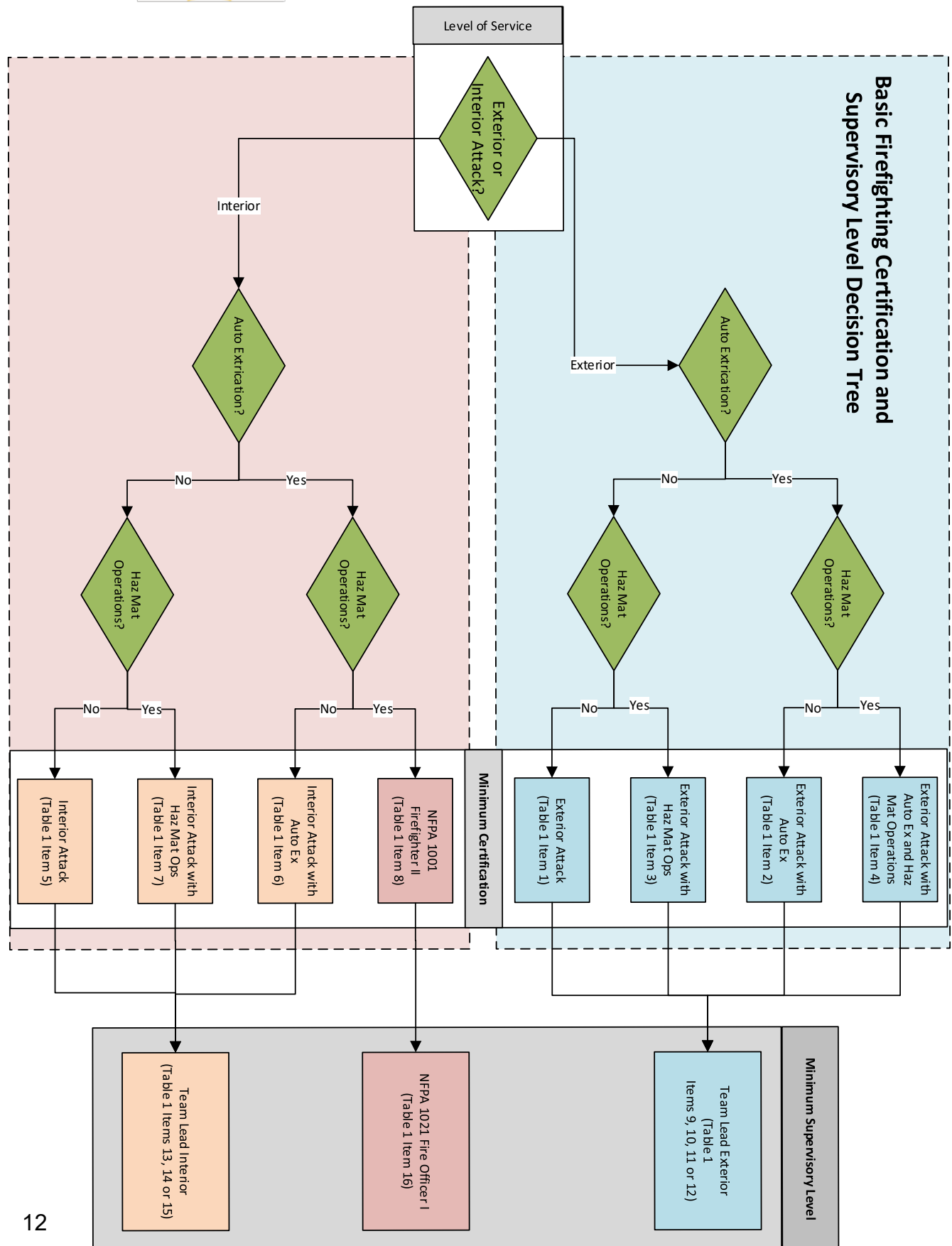
Decision Tree #5 - Training Officer

Decision Tree #6 - Emergency Communicators

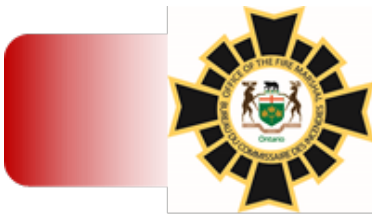
Decision Tree #7 - Fire & Life Safety Educator

Decision Tree #8 - Incident Safety Officer

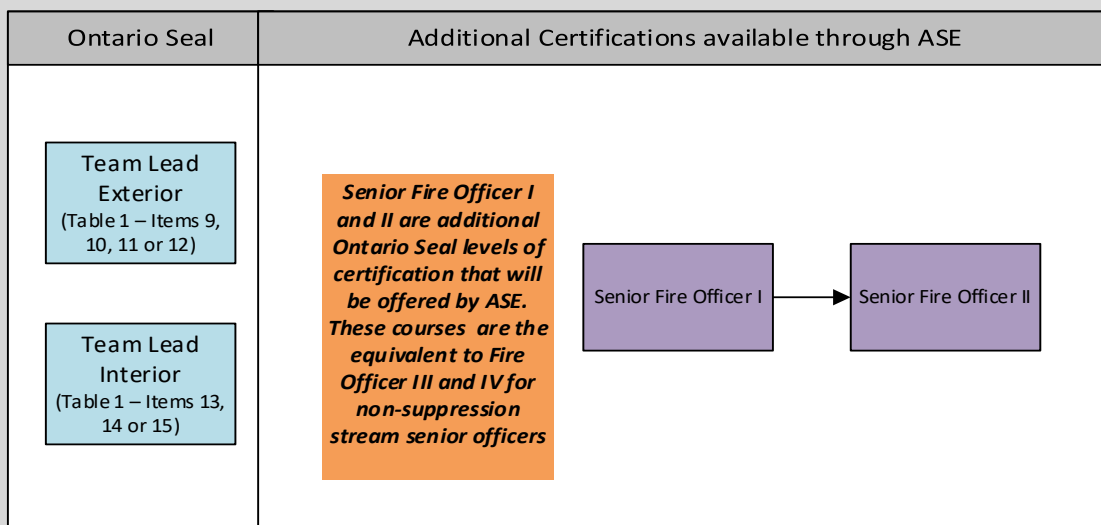
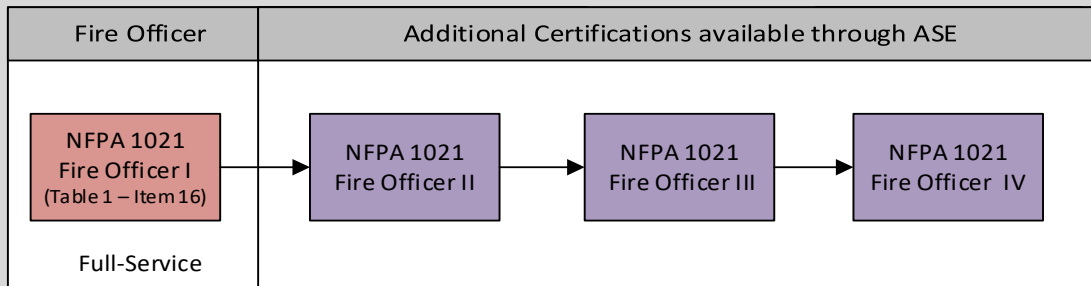
Decision Tree #9 - Fire Investigator



Basic Firefighting Certification and Supervisory Level Decision Tree



Fire Officer/Team Lead



Pump Operations

NFPA 1002 Chapter 5

NFPA 1002
Chapter 5
(Table 1 – Item 28)

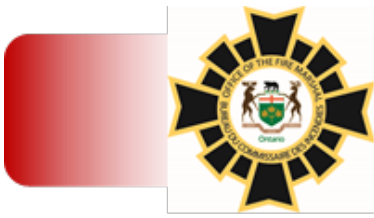
Driving and Operating a
pumping apparatus that
requires a Class D license

Ontario Seal Option

NFPA 1002
Chapter 5
(Table 1 – Item 27)

Operating a pumping apparatus
without driving the apparatus, or
where the apparatus does not
require a Class D licence

Note: (1) Driver/Operators of Aerial apparatus equipped with a pump would require certification
(2) This fire protection service minimum certification is only required on a go-forward basis after July 1, 2022.



Fire Inspector

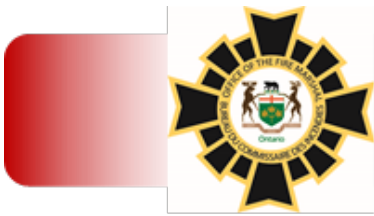
Fire Prevention/ Inspection Level I	Fire Prevention/ Inspection Level II	Optional Certification Available
<p>NFPA 1031 Fire Inspector I (Table 1 – Item 18)</p> <p>Conducting fire and life safety inspections</p>	<p>NFPA 1031 Fire Inspector II (Table 1 – Item 19)</p> <p>Conducting fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids</p>	<p>NFPA 1031 Fire Inspector III</p>

Fire Service Instructor

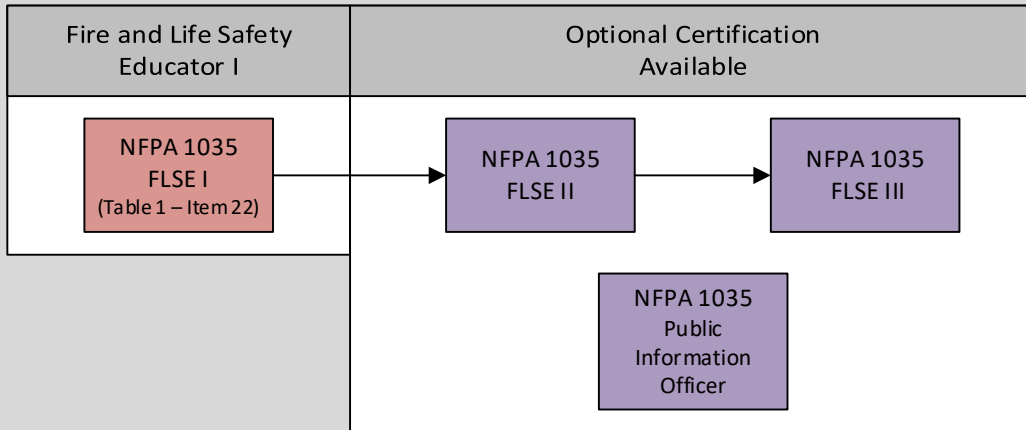
Training Officer Level I	Training Officer Level II	Optional Certification Available
<p>NFPA 1041 Fire Instructor I (Table 1 – Item 23)</p> <p>Providing training and education to other fire personnel</p>	<p>NFPA 1041 Fire Instructor II (Table 1 – Item 24)</p> <p>Providing training and education to other fire personnel including lead instructor roles at live fire and above or below grade technical rescue practical training</p>	<p>NFPA 1041 Fire Instructor III</p>

Emergency Communicator

Emergency Communicator Level I	Emergency Communicator Level II
<p>NFPA 1061 Communicator I (Table 1 – Item 25)</p> <p>Taking emergency calls</p>	<p>NFPA 1061 Communicator II (Table 1 – Item 26)</p> <p>Taking emergency calls and dispatching emergency vehicles</p>



Fire and Life Safety Educator



Incident Safety Officer

Incident Safety Officer	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> NFPA 1521 ISO (Table 1 – Item 27) </div>	<p>Incident Safety Officer certification is required for identified staff whose regular and expected assignment at an emergency incident could be Incident Safety Officer. In some fire departments this could be a company officer/captain level or in others this may be a district chief assignment. Fire departments should have SOG/SOPs that outline the expected assignments of roles within the incident management system that will guide them in determining which members require this level of certification as part of their normal job roles. Other members temporarily assigned this function at an emergency incident may not require certification as long as the assignment is temporary.</p>

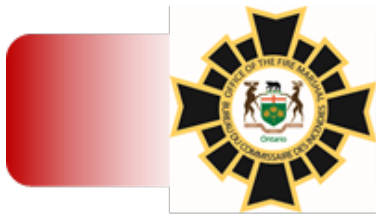
Fire Investigator

Fire Investigator	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> NFPA 1033 Chapter 4 (Table 1 – Item 21) </div>	<p>Similar to Incident Safety Officer, certification for Fire Investigator is required for identified staff whose regular and expected assignment includes fire origin and cause investigation.</p>

INFORMATION SHEETS



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



INFORMATION SHEET A

Fire Protection Service Firefighter (Interior/Exterior/Full Service)

Table 1 Reference(s) 1, 2, 3, 4, 5, 6, 7 and 8

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

TERMINOLOGY

Exterior Attack	Fire suppression conducted from the exterior of a burning structure. Self-Contained Breathing Apparatus (SCBA) may be worn based on smoke direction to provide additional safety; however, firefighters working at the Exterior Attack level should not be normally operating in Immediately Dangerous to Life and Health (IDLH) environment. No interior rescue can be conducted at this level.
Interior Attack	Fire suppression of a fire beyond the incipient stage (see below) that is conducted from the interior of a burning structure and requires full firefighting Personal Protective Equipment (PPE) and SCBA. Interior search and rescue can be a component of the Interior Attack level of service. This level of service includes all of the components of Exterior Attack plus additional JPRs.
Haz Mat Awareness	NFPA 1072 Chapter 4 (Awareness) will be included in the Interior/Exterior Attack curriculum.
Incipient Stage Fire (definition adapted from NFPA 600)	The incipient stage is defined as the point after which firefighters would require thermal protective (firefighting) equipment (including SCBA) and be forced to crawl/duck below smoke and heat. Under the direction of an Incident Command it is possible that an Exterior Attack firefighter could enter a structure to extinguish a small fire before it grows beyond the incipient stage (e.g. small garbage pail or stovetop fire).
Full Service	Full service is a term used for an Interior Attack level of service that also responds to and is trained in Auto Extrication and Hazardous Materials (Operations Level plus 6.2 and 6.6). This level of service is equivalent to NFPA 1001 Firefighter II training with its co/pre-requisites.



INFORMATION SHEET B

Fire Protection Service Firefighter - Exterior Attack

Table 1 Reference(s) 1, 2, 3, and 4

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

OPTIONS

Exterior Attack	Fire suppression conducted from the exterior of a burning structure. SCBA may be worn based on smoke direction to provide additional safety; however, firefighters working at the Exterior Attack level should not be normally operating in IDLH environment. No interior rescue can be conducted at this level. Titled – <i>“Firefighter Exterior Attack”</i> . Haz Mat Awareness (NFPA 1072 Chapter 4) is included in this course.
Auto Extrication	A fire department with a level of service that includes auto extrication will add “Auto Extrication” to the Exterior Attack standard – Titled <i>“Firefighter Exterior Attack including Automobile Extrication”</i> .
Hazardous Materials	A fire department with a level of service that includes hazardous materials responses at the Operations level will add this certification – Titled <i>“Firefighter Exterior Attack including Hazardous Material Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)”</i> .
Auto Extrication and Hazardous Materials	A fire department with a level of service that includes auto extrication and hazardous materials responses at the Operations level would add this certification – Titled <i>“Firefighter Exterior Attack including Automobile Extrication and Hazardous Materials Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)”</i> .

JOB PERFORMANCE REQUIREMENTS

Exterior Attack

Based on NFPA 1001 Chapter 4 and 5

	Requisite Knowledge (A)	Requisite Skill (B)
General Knowledge and Skills	4.1, 4.1.1, 5.1, 5.1.1	4.1.2, 5.1, 5.1.2
Fire Department Communications	4.2.1 to 4.2.4 5.2.1, 5.2.2	4.2.1 to 4.2.4 5.2.1, 5.2.2
Fire Ground Operations	4.3.1- 4.3.3 4.3.6-4.3.8 4.3.10(A1-A9) 4.3.15-4.3.21 5.3.1, 5.3.2 (A1-A4), 5.3.4	4.3.1-4.3.3 4.3.6-4.3.8 4.3.10(B1-B3, B4 (exterior stairway), B5-B10) 4.3.15-4.3.21 5.3.1, 5.3.3, 5.3.4
Rescue Operations	5.4.2	5.4.2
Fire and Life Safety Initiatives, Preparedness and Maintenance	4.5.1, 4.5.2 5.5.3., 5.5.4, 5.5.5	4.5.1, 4.5.2 5.5.3, 5.5.4, 5.5.5
Option - Auto Extrication (recommend 20 hours+)	5.4.1	5.4.1
Option – Haz Mat Operations	Full NFPA 1072 Chapter 5 plus 6.2 and 6.6	



INFORMATION SHEET C

Fire Protection Service Firefighter - Interior Attack

Table 1 Reference(s) 5, 6, 7 and 8

NFPA Standard reference(s) NFPA 1001 – Standard for Fire Fighter Professional Qualifications (2019)

Compliance Date July 1, 2026

OPTIONS

Interior Attack	Fire suppression of a fire beyond the incipient stage (see Information Sheet A) that is conducted from the interior of a burning structure and requires full firefighting PPE and SCBA. Interior search and rescue can be a component of the interior attack level of service. This level of service includes all of the components of Exterior Attack plus additional JPRs – Titled “ <i>Firefighter Interior Attack</i> ”. Haz Mat Awareness (NFPA 1072 Chapter 4) is included in this course.
Auto Extrication	A fire department with a level of service that includes auto extrication will add “Auto Extrication” to the Interior Attack standard – Titled “ <i>Firefighter Interior Attack including Automobile Extrication</i> ”.
Hazardous Materials	A fire department with a level of service that includes hazardous materials responses at the Operations level will add this certification – Titled “ <i>Firefighter Interior Attack including Hazardous Material Operations (NFPA 1072 Chapter 5 plus 6.2 and 6.6)</i> ”.
Auto Extrication and Hazardous Materials	This level of service requires certification to NFPA 1001 Level II with applicable co/pre-requisites(NFPA 1072 Chapter 5 plus 6.2 and 6.6). This equals “full service”.

JOB PERFORMANCE REQUIREMENTS

Interior Attack

Description

Fire Ground Operations

Option - Auto Extrication (recommend 20 hours+)

Option – Haz Mat Operations

Full Service

Based on NFPA 1001 Chapter 4 and 5	
Requisite Knowledge (A)	Requisite Skill (B)
4.3.4, 4.3.9, 4.3.10 (A10-A11)	4.3.4, 4.3.9 4.3.10(B4 (interior stairway), B11)
4.3.11-4.3.14	4.3.11-4.3.14
5.3.2 (A5-A9)	5.3.2 (B1-B6)
5.4.1	5.4.1
Full NFPA 1072 Chapter 5 plus 6.2 and 6.6	
Full NFPA 1001 Level II including co-requisites (NFPA 1072 Chapter 5 plus 6.2 and 6.6.)	



INFORMATION SHEET D

Fire Protection Service Team Lead (Interior/Exterior/Full Service)

Table 1 Reference(s) 9, 10, 11, 12, 13, 14, 15 and 16

NFPA Standard reference(s) NFPA 1021 – Standard for Fire Officer Professional Qualifications (2020)

Compliance Date July 1, 2026

TERMINOLOGY

Exterior Attack	Please see Information Sheet A, B and C for more information about these levels of service.
Interior Attack	
Full Service	
Auto Extrication add-on Haz Mat Operations add-on	Please see Information Sheet A, B and C for more information about Auto Extrication and Hazardous Materials Operations level of service add-ons to Interior/Exterior Attack.
Team Lead	The team lead role is intended for the fireground or emergency scene supervision of fire personnel. The certification for this level is focused on safety and fireground roles associated with the traditional “Fire Officer”. Many administrative and training knowledge and skills have been excluded from this Ontario standard level.
Fire Officer	The fire officer is the traditional supervisor in full-service departments. If a fire department’s minimum certification for firefighters is NFPA 1001 Level II (FFII) then this is the supervisory level required.

PRE-REQUISITES

Team Lead and Fire Officer have pre-requisites that are equivalent to the minimum certification required for the firefighters they are supervising including but not limited to Auto Extrication or Haz Mat Operations add-ons.

JOB PERFORMANCE REQUIREMENTS

	Based on NFPA 1021 Chapter 4	
	Requisite Knowledge (A)	Requisite Skill (B)
Team Lead – Interior/Exterior		
General Knowledge and Skills	4.1.1	4.1.2
Human Resources Management	4.2.1, 4.2.2, 4.2.3, 4.2.4	4.2.1, 4.2.2, 4.2.3, 4.2.4
Administration	4.4.1, 4.4.2, 4.4.4, 4.4.5	4.4.1, 4.4.2, 4.4.4, 4.4.5
Inspection and Investigation	4.5.3	4.5.3
Emergency Services Delivery	4.6	4.6
Health and Safety	4.7.1, 4.7.3	4.7.1, 4.7.3
Fire Officer	All Requisite Knowledge and Skills of NFPA 1021 Chapter 4	



INFORMATION SHEET E

Fire Protection Service Pump Operations

Table 1 Reference(s) 17 and 18

NFPA Standard reference(s) NFPA 1002 – Standard for Fire Apparatus Driver/Operator Professional Qualifications (2017)

Compliance Date July 1, 2026

CONTEXT

Pump Operator without driving responsibilities	Some fire departments have firefighters capable of operating the pump at an emergency call who DO NOT drive the apparatus.
Mini pumpers	Some fire departments deploy mini pumpers which DO NOT require a specialized MTO Class D license.
Aerials with a Pump	Drivers of aerials that have a pump would also be required to certify under this regulation.
Ontario Standard – Pump Operator	This Ontario standard is developed for both circumstances noted above - for a pump operator that has no driving responsibilities or for a mini-pumper that does not require a specialized license. This Ontario standard mirrors NFPA 1002 Chapter 5.
NFPA 1002 Chapter 5	This is the minimum certification standard for firefighters that drive and operate a pumper requiring a MTO Class D license.

JOB PERFORMANCE REQUIREMENTS

The Ontario Standard – Pump Operations is based on the full NFPA 1002 Chapter 5 requisite knowledge and skills. This Ontario standard has been developed to address the pre-requisites of Chapter 4 (or MTO Class D license) as required by the OFM.

GO FORWARD BASIS PROVISIONS

The OFM recognizes that the training requirements to certify for NFPA 1002 are extensive. They require small instructor to student ratios and access to a fire pumper for 2-3 days to complete the practical skills. We further recognize that in Ontario the licensing requirements for the standard pumper are substantial and require re-qualifications for the driving components.

With this consideration, minimum certification outlined in this regulation will ONLY apply to firefighters new to performing this role and hired (or transferred to suppression) after July 1, 2022.

Any firefighters hired prior to July 1, 2022, AND actively working as a pump operator (driving and pumping as of July 1, 2022) do NOT have to certify under this regulation.



INFORMATION SHEET F

Fire Protection Service Fire Inspector, Training Officer, Emergency Communicator

Table 1 Reference(s) 19, 20, 23, 24, 25 and 26

NFPA Standard reference(s)

NFPA 1031 – Standard for Professional Qualifications for Fire Inspector and Plans Examiner (2014)
 NFPA 1041 – Standard for Fire and Emergency Instructor Professional Qualifications (2019)
 NFPA 1061 – Standard for Public Safety Telecommunications Personnel Professional Qualifications (2018)

Compliance Date July 1, 2026

CONTEXT

Fire Department Responsibilities Many NFPA standards have advanced levels that align with a specific scope of work. For Fire Inspector, Training Officer and Emergency Communicator, Level I and II are specifically defined in this mandatory certification regulation

Support from OFM Academic Standards and Evaluations (ASE) ASE offer many advanced levels of certification for NFPA standards and will continue to do so.

SPECIAL CIRCUMSTANCES

Fire Protection Service	Duties include:	Required Certification Level
Fire Inspector Level II	Fire inspectors that conduct fire and life safety inspections including in facilities that store, handle or use flammable/combustible liquids.	NFPA 1031 Fire Inspector II
Training Officer Level II	Training officers that work as “lead instructor” for live fire evolutions and/or above or below grade technical rescue training.	NFPA 1041 Fire Instructor II
Emergency Communicators Level II	Emergency communicators that work in both call taking and dispatching roles	NFPA 1061 Communicator II



INFORMATION SHEET G

Fire Protection Service **Haz Mat and Technical Rescue**

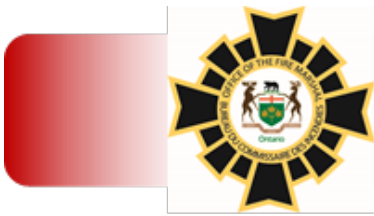
Table 1 Reference(s) Hazardous Materials (28 and 29) Technical Rescue (30 to 43)

NFPA Standard reference(s) NFPA 1072 – Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications (2017)
 NFPA 1006 – Standard for Technical Rescue Personnel Professional Qualifications (2021)

Compliance Date Haz Mat - July 1, 2026 **Technical Rescue – July 1, 2028**

INTENT

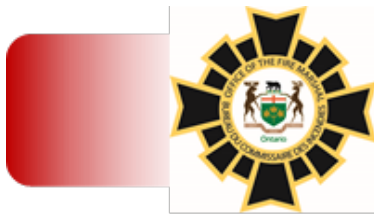
6-year compliance for Technical Rescue Only	It is recognized by the OFM that for technical rescue personnel within the fire service there is an added burden and many additional minimum certification levels are necessary. The compliance date for all NFPA 1006 disciplines is July 1, 2028 (6-years from the in-force date) .
High-risk operations	While much of the work fire service personnel perform is inherently dangerous, some specific emergency situations are considered higher risk and therefore a higher level of training and certification is required.
Normal job roles	Often due to the lower frequency of these types of emergencies it is common in Ontario’s fire services to have specific/limited personnel that are required to operate at either the Technician level for hazardous materials responses or Operations or Technician level for technical rescue responses.
Certifying to level appropriate to scope of work being performed	Based on their level of service and risk profiles, fire departments must do their due diligence to determine the level of training and certification appropriate for their service. The OFM can provide resources to assist with decision making. Only those personnel expected to operate at these advanced levels must be certified to the level appropriate to the anticipated scope of the work being performed.
Hazardous Materials Responses	All firefighters responding to any emergency situation will be trained to NFPA 1072 Hazardous Materials Awareness level as a co-requisite to Interior or Exterior Attack or NPFA 1072 Hazardous Materials Operation level (plus 6.2 and 6.6) as a co-requisite for NFPA 1001 Level II.
Awareness Level of Technical Rescue	All fire service personnel that could respond to technical rescue emergencies should be trained to the awareness level for those technical rescue disciplines. Fire departments will be required to train firefighters to meet specific Technical Rescue Awareness levels; however, NFPA 1006 Awareness level will NOT be a mandatory certification requirement. The OFC will be developing NFPA 1006 Awareness level courses for the fire service.
Operations or Technician Level	Both Haz Mat (NFPA 1072) and Technical Rescue (NFPA 1006) have Awareness, Operations and Technician Levels available for their disciplines. Each has an identified scope of work associated with each level. See the chart on the next page for help in understanding what level of service your fire department offers and therefore what level of certification is required.



HAZ MAT AND TECHNICAL RESCUE SCOPE OF WORK

Awareness, Operations and Technical levels for Haz Mat (NFPA 1072) and Technical Rescue (NFPA 1006) have scopes of work outlined within the applicable standard. Awareness level cover to understanding the dangers involved and operating safely while awaiting technical rescuers with advanced training. The chart below outlines the general scope of work aligned with Operations and Technician levels for the applicable disciplines and may not be cover all scopes of work.

DISCIPLINE	OPERATIONS	TECHNICIAN
HAZ MAT	Identify evacuation area and assess initial dangers without entry. May enter to perform rescue but not to shut down or contain a leak. Can enter under the supervision of technician to support their scope of work	May perform offensive operations to shut down and contain a leak.
	Mission Specific – specific technician level skills	
COMMON PASSENGER VEHICLE RESCUE	Vehicle on its wheels on a flat or stable surface	Vehicle on its roof/side
ROPE RESCUE	Rappelling/belaying rope rescues (vertical rescues)	Advanced skillset including “pick-offs” and includes ascending and horizontal rescues
CONFINED SPACE	Clear, unobstructed space, victim can be seen, space can accommodate 2 rescuers and victim and easily pass-through access/egress	Entanglement hazards, victim not seen from access, access/egress may not allow full SCBA (worn in recommended manner)
TRENCH RESCUE	Straight, non-intersecting trenches no more than 8ft (2.5m)	Includes intersecting trenches (L- or T-)
STRUCTURAL COLLAPSE	Collapse and failure of “ordinary construction” (light frame, unreinforced masonry, reinforced masonry)	Collapse and failure of all types of construction
SWIFT WATER	Conduct shore-based (throw bags, retrieval tools)	Entry rescue (including from a rescue platform e.g. boat)
ICE WATER	Self-rescue and shore-based rescue (does NOT include from a “safe” location on the ice)	Rescue from the ice or entry rescue (including from a rescue platform)
SURFACE WATER	Conduct shore-based rescue (throw bags, retrieval tools)	Entry rescue (including from a rescue platform e.g. boat)



INFORMATION SHEET H

Fire Protection Service Senior Fire Officer

Table 1 Reference(s) *Not a Mandatory Minimum Certification*

NFPA Standard reference(s) NFPA 1021 – Standard for Fire Officer Professional Qualifications

Compliance Date Not a Mandatory Minimum Certification

ISSUE

NFPA 1041 Level I Pre-requisites The current pre-requisite for NPFA 1041 Level I (Chapter 4) is NPFA 1001 Level II. This currently precludes non-operations stream senior managers from being certified via IFSAC/ProBoard.

Each successive level of NFPA 1041 requires the previous level as a pre-requisite therefore non-operations stream senior managers are unable to obtain IFSAC/ProBoard certification for NFPA 1041 Level 3 or 4 courses.

WORK-AROUND

Senior Fire Officer Stream Parallel to but not specifically included in this regulation as mandatory requirement, the OFM will create two Ontario based certification programs – Senior Officer I and Senior Officer II that are based wholly on NPFA 1041 Level 3 and Level 4 respectively.

Senior Fire Officer Level 1 This standard course will be based on NFPA 1041 Level 3 and will have the same evaluations methods.

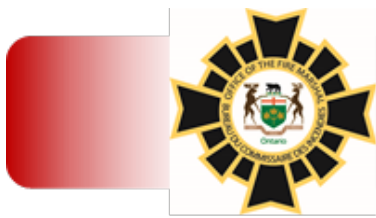
Senior Fire Officer Level 2 This standard course will be based on NFPA 1041 Level 4 and will have the same evaluations methods.

Ontario Seal Upon successful completion of the course including the ASE evaluations, the participant will be awarded certification from the OFM.

LEGACY APPLICATION PROCESS



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



LEGACY APPLICATION PROCESS

Under the firefighter certification regulation, the Fire Marshal will issue letters of compliance for Ontario Seal certifications.

Legacy applications will only be accepted for the Ontario based certifications including:

- **Exterior Attack** (with optional add-ons of Auto Extrication and/or Haz Mat Operations)
- **Interior Attack** (with optional add-ons of Auto Extrication OR Haz Mat Operations but not both)
- **Team Lead** – Exterior or Interior Attack

In order to apply for a letter of compliance, documentation must be available to substantiate that the firefighter has received training that meets or exceeds the level of certification being applied for and the firefighter must meet the service time criteria:

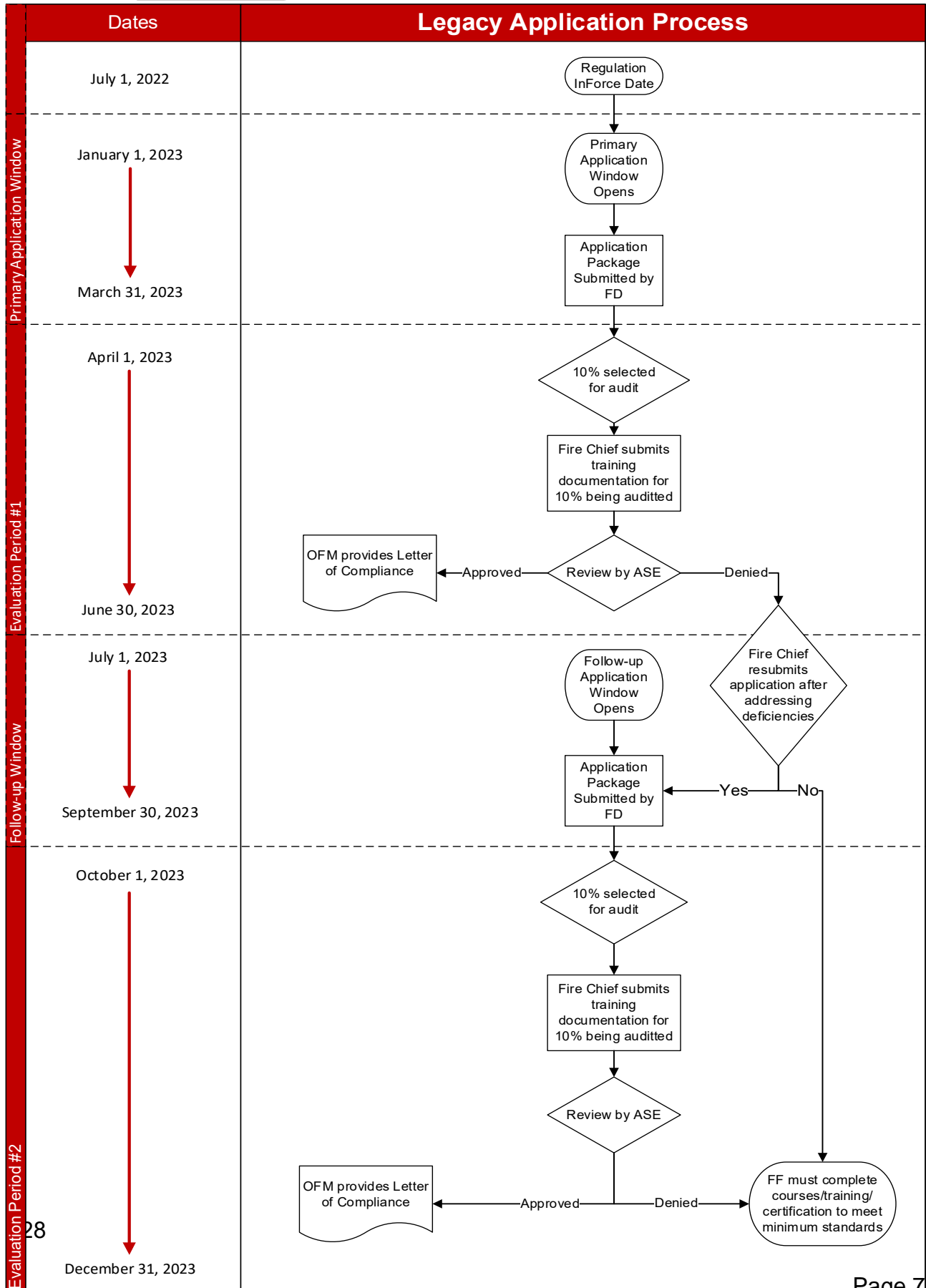
- **Exterior/Interior Attack** – start date (as a suppression firefighter) prior to January 1, 2021 (2 years of service)
- **Team Lead – Exterior/Interior-** start date (as a suppression firefighter) prior to January 1, 2020 (3 years of service)

The process to apply for these legacy provisions along with an information package specific to legacy will be provided to the fire service by Fall 2022 to allow sufficient time for fire chiefs to prepare for the application window.

The OFM will open two 3-month windows to apply for legacy provisions with the first one starting January 1, 2023, to allow the fire service time to compile documentation and complete the application process. Please see the chart on the next page for more details about the process and timelines.

The OFM will have a rigorous review and auditing process to ensure that applicants are qualified for the letters of compliance based on documented training records. Approved applicants will receive a Letter of Compliance from the OFM that will be deemed to meet the minimum certification regulation.

Legacy provisions/letters of compliance are not an option for full NFPA standards. Certification required to full NFPA standards will require the firefighter to complete ASE certifications evaluation process(es) for the applicable level.

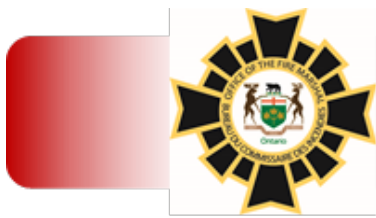


Primary Application Window

Evaluation Period #1

Follow-up Window

Evaluation Period #2



PAST OFM LETTERS OF COMPLIANCE

In 2014 and 2016, the OFM offered legacy options (then referred to as “grandfathering”) as the province shifted from an Ontario curriculum to NFPA standards. With respect to O. Reg 343/22 Firefighter Certification, the Fire Marshal will accept prior letters of compliance for the levels issued and these will be deemed to meet this regulation. There is no need to reapply through the legacy process if a firefighter has received a letter of compliance to an NFPA standard from the OFM.

At that time, based on education or experience, the Fire Marshal granted letter(s) of compliance for the following NFPA standards/levels:

- NFPA 1001 Firefighter I
- NFPA 1001 Firefighter II*
- NFPA 1021 Fire Officer I**
- NFPA 1021 Fire Officer II
- NFPA 1031 Fire Inspector I
- NFPA 1031 Fire Inspector II
- NFPA 1035 Fire Life Safety Educator I
- NFPA 1035 Public Information Officer
- NFPA 1041 Fire Service Instructor I
- NFPA 1041 Fire Service Instructor II

Note:

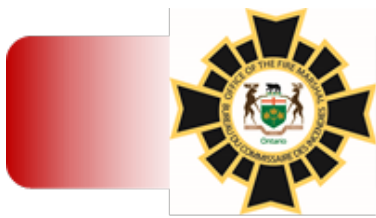
* A firefighter that received a letter of compliance for NFPA 1001 Firefighter II will be considered to have completed the pre-requisites, specifically NFPA 1072 (or 472) at the Operations level.

** Receiving a letter of compliance for NFPA 1021 Fire Officer does NOT include compliance with the co-requisite NFPA 1041 Fire Service Instructor I as this option was available to be applied for at that time.

SUPPLEMENTAL INFORMATION



OFFICE OF THE FIRE MARSHAL
MANDATORY CERTIFICATION



CERTIFICATION OPTIONS

The following options are available for training and certification through the Ontario Fire College and Academic Standards and Evaluations:

Learning Contract

- For a FD that has the capacity and experience to instruct a specific course
- FD uses OFC material to deliver the course
- Instructors must be approved by OFC
- **ASE will provide a proctor and lead evaluator to oversee the written and practical evaluations.**

Assessment Checklist

- For a FD that has internally developed and delivered their own course to a specific standard
- FD uses its own material (or 3rd party material)
- Could include FD using a 3rd party training provider
- Challenge the written and practical evaluations once course is complete
- **ASE will provide a proctor and lead evaluator to oversee written and practical evaluations.**

OFC Course

- Open to any FF in Ontario with the permission of their Fire Chief
- Register and attend a scheduled OFC course at an RTC
- **ASE will provide a proctor and lead evaluator to oversee the written and practical evaluations.**

For more information about **Learning Contracts** please contact john.snider@ontario.ca

For more information about **Assessment Checklists** (Challenging a Certification Exam) please contact melanie.arsenault@ontario.ca

For more information about **OFC courses** please contact askOFC@Ontario.ca



HYBRID LEVELS OF CERTIFICATION

Within a fire department it is possible to have differing levels of service and therefore differing minimum level of certification requirements under this regulation.

An example could include a composite fire department where full-time firefighters are considered “full service” and certified to full NFPA standards and volunteer firefighters may only do exterior attack and would require certification via the Ontario based certifications.

Hybrid levels of certification could also occur in a multi-station municipality where one station provides full service (full NFPA standards), and a more remote station works at the Exterior Attack level (Ontario based certification).

The fire department should have clear standard operating procedures about how these differing levels of certification operate on the same emergency scene. No firefighter should ever work beyond the scope of their training.

Please contact the OFM if you require more information on how this could work in your fire department.

MUTUAL/AUTOMATIC AID AGREEMENTS

Most municipalities have entered into mutual or automatic aid agreements with neighbouring municipalities. Whenever entering into these agreements, the municipalities should clearly understand what resources may be available from their neighbouring municipality including the level of fire suppression capabilities – interior or exterior attack.

Firefighter certification supports enhanced mutual and automatic aid agreements by providing consistency between municipalities in understanding what level of resources are available to them when they are requested.

If the Incident Commander in Municipality A requires mutual aid for interior firefighting operations. Nearby Municipality B has identified their level of service as Exterior Attack therefore the Incident Commander of Municipality A would **not** request assistance from them in this situation. They would request that resource/personnel from Municipality C who has identified that level of service (interior firefighting) and has certified firefighters available.

Similar to Hybrid Levels of Certification, fire departments should have standard operating procedures that identify how two different levels of service would interact on the fireground.

ONTARIO FIRE MARSHAL CONTACTS

Training & Certification

John Snider - Assistant Deputy Fire Marshal

249-288-6539

john.snider@ontario.ca

**Melanie Arsenault - Manager, Academic Standards
and Evaluations (ASE)**

416-427-0919

melanie.arsenault@ontario.ca

Field & Advisory Services

Contact your assigned Fire Protection Adviser.

**Contact Field and Advisory Services' Advice and Assistance
section via email:**

OFMEM-FAS-AA@ontario.ca

FOLLOW US ON TWITTER: @ONFireMarshal
@IncendiesON



OFFICE OF THE FIRE MARSHAL

Gail Maracle

From: Darrell Brinklow <dabrink50@gmail.com>
Sent: June 30, 2023 9:48 AM
To: Gail Maracle
Subject: Fire Department Dispatch Fees
Attachments: Town of Deseronto - Financials.pdf dispatch fees.pdf; Template CAD Agreement_Fire Services New Partners Draft.docx contract.docx

Good morning:

As you are aware the city of Belleville will cease its emergency dispatch operations as of December 31, 2023. Surrounding communities have signed up with the City of St. Catharines for dispatch services. Despite reaching out to other call centers, St Catherine's was the only dispatch center to provide quotes. (See attached quote and contract)

Surrounding communities who have committed to St Catherine's are

Mohawks of the Bay of Quinte, Tyendinaga Township, Centre Hastings, Quinte West, and Prince Edward County.

It makes logical sense and is my recommendation that we join the above communities.

Thanks
Darrell Brinklow

Town of Deseronto Proposed CAD Partner Allocation 15 Year (2023-2037)				
Year # (Contract)	Year	Contract Target Increase YoY - Proposed	Proposed CAD Partner Contract Amount	Per Capita (1,747 population base)
1	2023		8,126	\$ 4.6511
2	2024	4.00%	8,451	\$ 4.8372
3	2025	4.00%	8,789	\$ 5.0306
4	2026	3.50%	9,096	\$ 5.2067
5	2027	3.50%	9,415	\$ 5.3890
6	2028	3.00%	9,697	\$ 5.5506
7	2029	3.00%	9,988	\$ 5.7171
8	2030	2.50%	10,238	\$ 5.8601
9	2031	2.50%	10,493	\$ 6.0066
10	2032	2.50%	10,756	\$ 6.1567
11	2033	2.50%	11,025	\$ 6.3107
12	2034	2.50%	11,300	\$ 6.4684
13	2035	2.50%	11,583	\$ 6.6301
14	2036	2.50%	11,872	\$ 6.7959
15	2037	2.50%	12,169	\$ 6.9658
Total Town of Deseronto Year Contract (2023-2037)			\$ 152,996	

Choosing our currently offered 15 year contract can offer a host of benefits. First and foremost, a longer contract term provides stability and predictability in your financial planning. With a 15 year contract, your payments will be locked in for the duration of the agreement, with no further adjustments based on population or call volume increases.

Further, with a 5 year contract it's important to recognize that the contract fees could/ will be revaluated and could potentially go up in the future. This uncertainty can add an element of risk to your financial planning, and may ultimately end up costing you more money over time.

instalments (as agreed upon), in advance and upon the receipt of an invoice from St. Catharines.

3. The parties hereto agree that in the event St. Catharines should be successful in negotiating additional users to this emergency communications service, that the rate referred to herein may be renegotiated to reflect other users, however the Recipient's share will not increase except as outlined in paragraph 2 herein.

4. Any subsequent renewal of this Agreement is subject to changes in terms and conditions, including fees payable, as agreed to by the parties.

5. St. Catharines, together with all Municipalities that have an agreement with St. Catharines for the provision of fire dispatch services shall form a Joint Operating Committee (hereinafter "JOC") to oversee the provision of emergency communications services including Geographical Information Systems, Information Technology, Standard Operating Guidelines, and performance targets for St. Catharines' Emergency Communications Centre (hereinafter the "Centre"). This JOC will consist of the Fire Chief, or his or her deputies, of St. Catharines, the Fire Chiefs, or their deputies, of each municipality for which St. Catharines provides dispatch services, and communications support personnel.

6. The JOC shall hold two (2) meetings per year during each year of the Term, and all meetings of the JOC shall have an agenda and recorded minutes.

7. On an ongoing basis the JOC shall review staffing and service levels of the Centre and shall forward any recommendations to the CAO's of each municipality.

8. The parties acknowledge that:

- a) The overall responsibility for the Communication Division of the St. Catharines Fire Services will be under the direction of a senior (non-union)

member of the St. Catharines Fire Services.

b) After hours and holiday supervision of the Centre will be provided by Communications Coordinators, and/or the on duty Platoon Chief of the St. Catharines Fire Services;

c) Operating costs to staff, operate, maintain, repair and replace the Centre will be determined and administered by St. Catharines in its sole discretion. For added clarity, costs related to Centre building upgrades and improvements shall be borne by St. Catharines;

d) A minimum of two (2) Public Safety Telecommunicators will be present at the Centre at all times; and

e) City of St. Catharines Information Systems support staff and Radio Technician will be available Monday to Friday 8:30am to 4:30pm for any supported platforms. After hours assistance shall be coordinated through the on-call St. Catharines Senior Officer.

9. The Recipient shall be responsible for the following:

a) To provide high speed internet connections dedicated to each station printer and terminal which is to receive the computer aided dispatch transmittals from St. Catharines;

b) To provide existing or compatible radio systems and hardware to receive the transmittals from St. Catharines;

c) To maintain all required equipment, owned by the Recipient , including its radio system and hardware and high speed internet connection, in good working order at all times;

- d) To provide master response information run cards and any other pertinent information;
 - e) To provide St. Catharines and/or St. Catharines' geographical information systems (GIS) provider all necessary information for the operation of the dispatch system, including but not limited to maps, single line road network data, hydrant locations, assessment data, and any and all other pertinent data as required by the Fire Chief for St. Catharines and to immediately notify St. Catharines of any inaccuracies it discovers;
 - f) To continue to be responsible for receiving all non-emergency and business calls directly;
 - g) Subject to the review and recommendation of the JOC and authorized by the Council of the Recipient, to pay costs for any additional work arising in relation to this Agreement but that is not specifically identified herein; and
10. St. Catharines agrees that it shall:
- a) Provide the Recipient with computer aided fire dispatch (CAD) services twenty-four (24) hours a day, seven (7) days a week, which services shall include the receipt, recording and retransmission of all calls for Fire Department Emergency Services for the Recipient, other than non-emergency and business calls as set out in paragraph 9 f) herein;
 - b) Maintain the equipment located in St. Catharines, and other locations as may be required from time to time for the provision of the services outlined herein;

- c) Retain all voice recordings for a period of up to one hundred and eighty (180) days and all written and CAD records for a period of up to seven (7) years, and provide copies of secure voice recordings upon request from the Fire Chief of the Recipient;
 - d) Provide monthly and annual call for service reports to the Recipient based on dispatch time reports, call volume and nature of the calls;
 - e) Provide the necessary training and supervision to ensure that its employees are in compliance with the Operational Guidelines of St. Catharines Fire Service and shall work towards operating at the National Fire Protection Association 1710 and Chapter 15, Standard for Dispatch Operations Level (hereinafter "NFPA 1221"). The parties acknowledge that such performance targets are targets only and not an obligation of St. Catharines; and
 - f) Use best efforts for communications personnel to meet the current edition of NFPA 1061 Standard for Public Safety Telecommunicator Professional Qualifications, without prejudice.
11. All computer aided dispatch incident records and data in connection with an incident ("Data") will belong to the party to which the incident relates, or as required by federal or provincial legislation. Each party will be responsible for the storage, integrity, retention and destruction of its own Data. St. Catharines will not be responsible for the Recipient's storage, integrity, retention or destruction of its Data.
12. Commencing on the 10th anniversary of the Term, the parties agree that either party shall have the right to terminate this Agreement, for any purpose whatsoever, by giving twenty-four (24) months prior written notice to the other party, and no compensation shall be payable for any damages incurred.
13. If either party to this Agreement is in breach of any of its obligations under this

Agreement, the other party may give a notice in writing of the breach to the defaulting party and request that the default be remedied. If the party in breach fails to remedy the breach within fifteen (15) days after the date of written notice, then this Agreement may be terminated by written notice of termination given by the complaining party, such termination to be effective fifty (50) days from the date of the notice of termination. In the event that notice of termination is provided by either party, St. Catharines shall continue to provide the services described herein until the effective date of the termination.

14. The Recipient acknowledges that St. Catharines has incurred substantial costs in upgrading the emergency services infrastructure required to provide the services in this Agreement. If this Agreement is terminated prior to the expiration of the Term as a result of the Recipient's breach of this agreement under section 13, the Recipient shall continue to pay the annual sums in accordance with section 2, as well as any other costs which become owing, until all such payments which are owed throughout the Term of this Agreement or would have been owed but for the earlier termination, are paid for in full. If the Agreement is terminated early by the Recipient pursuant to section 13 due to a breach by St. Catharines, no further payment shall be owed by the Recipient to St. Catharines after the effective date of termination.

15. Each party to this Agreement (the "First Party") shall indemnify and hold harmless the other party and its officers, directors, employees, members of council, assignees, licensees, sub-licensees, customers and agents (the "Other Party") from any and all claims, losses, liabilities, damages, actions, debts, expenses and costs which result from and/or are based on the acts, omissions, default or negligence of the First Party or those for whom the First Party is at law responsible.

16. St. Catharines shall obtain, pay and maintain in effect for the duration of this Agreement Commercial General Liability Insurance and Errors and Omissions Liability Insurance, each in the amount of not less than Two Million Dollars (\$2,000,000.00), naming the Recipient as an additional insured. St. Catharines shall deliver to the

Recipient a certificate of insurance for such coverage.

17. No waiver by either party to this Agreement of any default, breach or non-observance by the other party at any time or times in respect of any provision herein contained shall operate as, or be deemed to be, a waiver of the non-defaulting party's rights hereunder in respect of any continuing or subsequent default, breach or non-observance, or so as to defeat or affect in any way such party's rights in respect of any such continuing or subsequent default or breach, and no waiver shall be inferred from or implied by anything done or omitted by the non-defaulting party save only express waiver in writing.

18. St. Catharines will not disclose or disseminate confidential information received by the Recipient to anyone other than those employees with a need to know. Nothing in this section precludes St. Catharines from complying with the requirements of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended and subject to the provisions of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, CHAPTER E.9, as amended, it is understood and agreed by the Recipient that this Agreement and any information or material submitted to St. Catharines under this Agreement may be subject to disclosure under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended.

19. This Agreement embodies the entire Agreement of the parties hereto with regard to the matters dealt with herein, and no understandings or agreements, verbal or otherwise, exist between the parties except as herein expressly set forth.

20. This Agreement may only be amended in writing upon being signed by both parties.

21. Any notice required by any provision of this Agreement shall be given in writing addressed, in the case of notice to St. Catharines, to it at:

The Corporation of the City of St. Catharines
 50 Church Street
 P. O. Box 3012
 St. Catharines, Ontario L2R 7C2
 Attention: City Clerk

and, in the case of notice to Recipient, to it at:

XXXXXXXX

and sent by prepaid registered mail. The time of giving such notice shall be conclusively deemed to be the second business day after the day of such mailing. Such notice shall also be sufficiently given when it shall have been delivered, in the case of notice to St. Catharines, to the City Clerk, and in the case of notice to the Recipient, by delivery to the above noted address. Such notice, if delivered, shall be conclusively deemed to have been given and received at the time of such delivery.

22. Neither party shall assign this Agreement nor any right or obligation hereunder without first obtaining the prior written consent of the other party.

23. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada.

24. The invalidity or unenforceability of any provision or part of any provision of this Agreement shall not affect the validity or enforceability of any other provision or part thereof, and any such invalid or unenforceable provision or part thereof shall be deemed to be separate, severable and distinct.

25. Nothing in this Agreement should be construed to create a partnership, joint venture or employer-employee relationship between St. Catharines and the Recipient.

26. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their successors and assigns.

27. Each party agrees that no portion of this Agreement shall be interpreted less favourably to either party because that party or its counsel was primarily responsible for

the drafting of that portion.

28. This Agreement may be executed in any number of counterparts, either electronically or manually, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

29. The following sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect from the date of expiry or termination of this Agreement: section 2, section 15, section 18, section 23, section 24, section 25, section 26, section 27, and section 29.

[remainder of page intentionally left blank. Signature page follows.]

DRAFT

IN WITNESS WHEREOF the parties hereof have hereunto affixed their corporate seals under the hands of their proper officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED
in the presence of

THE CORPORATION OF THE CITY OF
ST. CATHARINES

Dave Upper, Fire Chief
As authorized under By-law 2020-156

XXXXXXXX

MAYOR/ FIRE CHIEF

CLERK (OPTIONAL)

DRAFT

SCHEDULE "A"
PAYMENT SCHEDULE

*The Contract Target Increase, and corresponding Contract Amount, is subject to change in accordance Annual Inflation and with the formula below. In any given year of the contract, Annual Inflation shall be calculated in accordance with the Consumer Price Index (Bank of Canada) for the month of December.

Should "Annual Inflation" exceed twice the Contract Target Increase, for each 1% of the overage, the Contract Target Increase shall increase by an additional 0.25% for the given year. After Year 3 (i.e. 2026 and beyond), should Annual Inflation fall under 2% of the Contract Target Increase, for each 1% of the shortage, the Contract Target Increase shall decrease by 0.25% for the given year.

DRAFT

Gail Maracle

From: Darrell Brinklow <dabrink50@gmail.com>
Sent: July 4, 2023 8:24 PM
To: Duncan McIlvaney; Gail Maracle
Subject: Burn Permits next Concuil meeting

Hello Gail

I'd like to bring to the town council a change in the way we issue burn permits.

At present, we charge 10\$ annually which is followed up with a site visit to approve or not approve the request.

This on average costs my budget approximately 1 man hour in wages per application.

I'd like to propose the following procedure starting Jan 1/24.

Burn permits are good from May 24 until Dec34` each year.

The Township of Tyendinaga uses a format whereby the homeowner assumes all responsibility when having a backyard /recreational fire.

This application can include all the pertinent information needed along with the by-law and the additional fee that can and will be charged to the homeowner. IE" Bylaw fee, fire department fee for each truck, and each firefighter who attends non-compliant burn complaint..

Also included in this application would be the name of the homeowner. address and contact info ie: phone number and email address.

Or consider increasing the cost of the permit to a minimum of 25\$ to help recover some of the cost of visiting each site.

I'm open to hearing some other ideas about this issue.

Thanks

Darrell



PRESS RELEASE

The Corporation of the County of Hastings

Contacts:
Bob Mullin, Warden
Jim Pine, CAO

FOR IMMEDIATE RELEASE

June 29, 2023

Media Release

Hastings County to assist in Quinte Health Recruitment Efforts

Today Hastings County Council continued its effort to improve access to critical medical care for its residents by providing approval to fund a one-time recruitment incentive for two (2) new full-time Emergency Department physicians to the North Hastings Hospital located in Bancroft, Ontario. The incentive of \$150,000 each will be paid in exchange for a signed 5 years return of service agreement.

“It is becoming increasingly challenging to recruit Family or Emergency Medicine physicians to work in rural Emergency Departments and this effort will help create long-term stability for the emergency department which provides care to 13,500 patients per year,” said Warden Bob Mullin. “Hastings County is pleased to support the North Hastings Hospital with this one-time incentive of attracting two new Emergency Room Physicians to North Hastings.”

“Supporting this recruitment effort not only helps keep the emergency room running, it helps reduce the strain on our paramedic services who would otherwise have to transport patients to distant hospitals,” said Deputy Warden & Mayor of Bancroft, Paul Jenkins.

To date, the hospital has been heavily reliant on a small team of local physicians, some of whom have been recruited through our successful Hastings County Family Physician Recruitment Program.

These dedicated practitioners have been working many extra shifts and the hospital has also relied on the provincial Emergency Department Locum Program (EDLP) to supplement needed shifts. Unfortunately, the EDLP program is also becoming stretched and as a result there are currently more unscheduled shifts in July and August at the North Hastings Hospital Emergency Department than ever before.

“Rural physician recruitment is extremely competitive, and Quinte Health is so fortunate to have the partnership and support of local municipalities to assist with recruitment and

retention efforts,” said Stacey Daub, President & CEO, Quinte Health. “This additional recruitment incentive from the County of Hastings will be a critical component in attracting more emergency physicians to the region and maintaining a strong and vital North Hastings Hospital.”

-30-

For more information contact:

Bob Mullin, Warden
613-438-0402
warden@hastingscounty.com

Jim Pine, CAO
613-922-1212
pinej@hastingscounty.com

THE CORPORATION OF THE TOWN OF DESERONTO

BY-LAW NUMBER 38-2023

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE SPECIAL COUNCIL MEETING HELD ON THE 12th DAY OF JULY 2023.

THE TOWN OF DESERONTO ENACTS AS FOLLOWS:

1. Every decision of the Council taken at the meeting at which this by-law is passed and every motion and resolution passed at that meeting shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted, except where prior approval of the Ontario Municipal Board is required and where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
2. The Mayor and the proper civic employees of the Town of Deseronto are hereby authorized and directed to execute and deliver all documents as are required to give effect to the decisions, motions and resolutions taken at the meeting at which this by-law is passed.
3. This by-law comes into force on the day it is passed.

READ a first, second and third time, number assigned and finally passed this 12th day of July, 2023.

MAYOR

CLERK