

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MINUTES**

**March 14, 2017 – 6:30 P.M. – DESERONTO TOWN HALL**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

**1 of 10**

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**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>D. Johnston</b>
<b>Councillors</b>	<b>T. Dickinson S. Everhardus C. Zieman</b>
<b>CAO/Clerk</b>	<b>E. Hamel</b>

**1. MAYOR'S ADDRESS**

**2. DISCLOSURE OF INTEREST**

**3. APPROVAL OF AGENDA**

**a) Agenda of the March 14, 2017 Council Meeting**

**Resolution 08-17-01**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the Council agenda of March 14, 2017 be approved as presented.**

**CARRIED**

**4. Minutes**

**a) Minutes of the October 18, 2016 Transit Service Meeting**

**b) Minutes of the February 14, 2017 Council Meeting**

**c) Minutes of the February 23, 2017 Council Meeting (Special)**

**d) Minutes of the February 28, 2017 Committee of the Whole Meeting**

**Resolution 08-17-02**

**Moved By: C. Zieman**

**Seconded By: S. Everhardus**

**THAT the minutes of the October 18, 2016 Transit Service meeting, the February 14, 2017 Council Meeting, the February 23, 2017 Council Meeting, and the February 28, 2017 Committee of the Whole Meeting be approved as presented.**

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**2 of 10**

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**5. DEPUTATIONS**

- a) Mike Airhart, McDougal Insurance and Debra Murphy, Frank Cowan Company regarding Cyber Liability**

Unable to attend due to weather

**6. CORRESPONDANCE**

**6.1 CORRESPONDANCE REQUIRING ACTION**

- a) Request for support from Quinte Conservation regarding Climate Change Innovation Program**

**Resolution 08-17-03**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT the request for support from Quinte Conservation regarding Climate Change Innovation Program**

**CARRIED**

- b) Request for support from Quinte Conservation regarding the Levy Distribution Formula and Information Provided by MPAC**

**Resolution 08-17-04**

**Moved: S. Everhardus**

**Seconded: C.Zieman**

**THAT council support the request from Quinte Conservation regarding the Levy Distribution Formula and Information Provided by MPAC.**

**CARRIED**

- c) Request for support from the Township of Zorra regarding automated external defibrillators in Ontario School Boards**

**Resolution 08-17-05**

**Moved By: D. Johnston**

**Seconded By: P. Dickinson**

**THAT the request for support from the Township of Zorra regarding automated external defibrillators in Ontario School Boards be supported.**

**CARRIED**

**6.2 CORRESPONDANCE REQUIRING NO ACTION**

- a) Town of Greater Napanee – Canadian Blood Services Awareness**

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**3 of 10**

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**Resolution 08-17-06**

**Moved By: D. Johnston  
Seconded By: C. Zieman**

**THAT council receive and file the Town of Greater Napanee  
correspondence regarding Canadian Blood Services Awareness.  
CARRIED**

**7. PASSING OF ACCOUNTS**

**a) Schedule of Accounts 02-2017**

**Resolution 08-17-07**

**Moved By: D. Johnston  
Seconded By: C. Zieman**

**THAT schedule of account 02-2017 in the amount of \$683,787.31  
be approved for payment.**

**CARRIED**

**b) Schedule of Accounts 03-2017**

**Resolution 08-17-08**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT schedule of account 03-2017 in the amount of \$393,154.69  
be approved for payment.**

**CARRIED**

**8. DEPARTMENT/COMMITTEE REPORTS**

**8.1 Finance and Administration**

**a) Staff Recommendation regarding RFP Award for Banking Services**

**Resolution 08-17-09**

**Moved By: D. Johnston  
Seconded By: C. Zieman**

**THAT council accept the staff recommendation regarding the  
RFP Award for Banking Services and continue to bank with CIBC.  
CARRIED**

**b) Staff Recommendation regarding Waste Water Treatment Plant  
Project Financing**

**Resolution 08-17-10**

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**4 of 10**

---

**Moved By: D. Johnston**  
**Seconded By: S. Everhardus**

**THAT council approve the staff recommendation and apply \$ 430,680 in water and sewer reserves to the Water Treatment Plant Construction Advance through Infrastructure Ontario.**

**FURTHER THAT staff complete the appropriate documentation to finalize the debenture for the remaining \$1,300,000 over a 30 year term.**

**CARRIED**

**c) Staff Recommendation regarding Public Works Capital Plan**

**Resolution 08-17-11**

**Moved By: S. Everhardus**  
**Seconded By: C. Zieman**

**THAT council endorse the financial plan presented for the Public Works department, provided that any capital purchase still require council approval.**

**CARRIED**

**d) Formal notice from CAO/Clerk-Treasurer regarding Maternity Leave Absence**

**Resolution 08-17-12**

**Moved By: D. Johnston**  
**Seconded By: P. Dickinson**

**THAT council receive the correspondence and congratulate Ellen Hamel on the maternity leave.**

**CARRIED**

**8.2 Public Works and Water & Sewer**

**a) Request from Xplornet regarding equipment on the Deseronto Water Tower**

**Resolution 08-17-13**

**Moved: D. Johnston**  
**Seconded: S. Everhardus**

**THAT council approve the staff recommendation to allow Xplornet to upgrade their existing equipment located on the Deseronto Water Tower.**

**CARRIED**

**8.3 Emergency Services**

**8.4 Parks and Recreation**

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**5 of 10**

---

**a) Staff Recommendation regarding seasonal ‘parks department’**

**Resolution 08-17-16**

**Moved: S. Everhardus**

**Seconded: D. Johnston**

**THAT council defer the matter regarding the parks department to a future date.**

**CARRIED**

**b) Staff Recommendation regarding seasonal positions**

**Resolution 08-17-17**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT the staff recommendation regarding seasonal employees be deferred to a future date.**

**CARRIED**

**8.5 Transit**

**a) Staff Recommendation for On-Call Part Time Driver Position**

**Resolution 08-17-18**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT council approve the staff recommendation to hire Raymond Payette as a part-time, one call driver.**

**CARRIED**

**b) Staff recommendation regarding capital bus purchase**

**Resolution 08-17-19**

**Moved By: C. Zieman**

**Seconded By: P. Dickinson**

**THAT council approve the staff recommendation and approve the purchase of a new Deseronto Transit Bus for the purchase price not to exceed \$120,000.**

**FURTHER that the purchase be funded through the Federal Public Transit Infrastructure fund (\$60,000) and the Provincial Gas Tax Funds (\$60,000).**

**CARRIED**

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**6 of 10**

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### **8.6 Library & Cultural Services**

#### **a) Board Member Appointment**

**Resolution 08-17-20**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT council approve the appointment of Amber Dale Hudson, effective June 1, 2016 (6 months) and a bylaw be read later this evening.**

**CARRIED**

### **8.7 Planning and Economic Development**

#### **a) Committee of Adjustment recommendation regarding minor variance application for Thomas Street**

- Removed from Council agenda as approval comes from the Committee of Adjustment

#### **b) Code of Conduct for Building Officials**

**Resolution 08-17-21**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT council adopt the code of conduct for building officials.**

**CARRIED**

## **9. UNFINISHED BUSINESS**

- a) Deseronto Professional Services**
- b) Burn Properties**
- c) Bridge Street West**
- d) Mill Pond Vegetation**
- e) Social Media and Media Presence**
- f) Accessibility**
- g) Multi-Unit Water and Sewer Billing**
- h) Public Fire Safety Guidelines**

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**7 of 10**

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**10. NEW BUSINESS**

**a) Burn Property on Main Street**

It was suggested staff put pressure on the owners of the burn property on Main Street to have the property cleaned up.

**b) Bylaws**

Concerns that Bylaw infractions were are not being addressed.

**Resolution 08-17-22**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT council direct staff to investigate with our legal team, and Hasting's County Provincial Offences, and Contracted Enforcement on the state of our bylaws and ways to enforce them.**

**CARRIED**

**11. BY-LAWS**

**a) Bylaw 19-17, being a bylaw to appoint a member to the Deseronto Library Board**

**Resolution 08-17-23**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT bylaw 19-17, being a bylaw to appoint Amber-Dale Hudson to the Deseronto Library Board be read a first and second time this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

**Resolution 08-17-24**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT bylaw 19-17, being a bylaw to appoint Amber-Dale Hudson to the Deseronto Library Board be read a third time and passed this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

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**8 of 10**

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- b) Bylaw 20-17, being a bylaw to enter into an investment agreement with the United Way Quinte for the funding of the Deseronto Transit System**

**Resolution 08-17-25**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT bylaw 20-17, being a bylaw to enter into an investment agreement with the United Way Quinte for funding for the Deseronto Transit System be read a first and second time this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

**Resolution 08-17-25**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT bylaw 20-17, being a bylaw to enter into an investment agreement with the United Way Quinte for funding for the Deseronto Transit System be read a third time and passed this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

**12. MOTIONS & NOTICES OF MOTION**

**Resolution 08-17-26**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Deseronto enter into an agreement with Quinte Conservation to seek funding for storm water systems.**

**CARRIED**

**13. IN CAMERA**

- a) Personnel – Transit**

- b) Personnel – Administration**

**Resolution 08-17-27**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT an item under 13c) Personnel – Administration be added and that council rise and move into closed session.**

**CARRIED**



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**9 of 10**

---

**Resolution 08-17-28**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT the Town of Deseronto enter into an agreement with the external contractor to provide services as an Acting CAO Clerk-Treasurer for the maternity leave of Ellen Hamel.**

**FURTHER THAT Council authorize the compensation of the Deputy Clerk and Deputy Treasurer as discussed for the additional duties during the period of the leave.**

**FURTHER THAT a temporary admin assistant position be advertised for hire.**

**CARRIED**

**14. MOTION TO CONFIRM ACTIONS TAKEN “IN-CAMERA”**

**Resolution 08-17-29**

**Moved By: C. Zieman**

**Seconded By: S. Everhardus**

**THAT council confirm the actions taken in-camera.**

**CARRIED**

**16. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 08-17-30**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT bylaw 21-17, being a bylaw to confirm the proceedings of council be read a first and second time this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

**Resolution 08-17-31**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT bylaw 21-17, being a bylaw to confirm the proceedings of council be read a third time and passed this 14<sup>th</sup> day of March, 2017.**

**CARRIED**

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**10 of 10**

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**17. MOTION TO ADJOURN**

**Resolution 08-17-32**

**Moved By: P. Dickinson**

**THAT the council meeting of March 14, 2017 be adjourned.**

**CARRIED**

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**MAYOR**

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**CLERK**