

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

SEPTEMBER 26, 2017 – 6:00 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	D. Johnston - Regrets
Councillors	T. Dickinson S. Everhardus C. Zieman - Regrets
Acting CAO/Clerk	W. Bouma
Deputy Clerk	G. Maracle

1. **MOMENT OF SILENT REFLECTION** – The Mayor requested those in attendance to rise and observe a moment of silent reflection.
2. **MAYOR’S ADDRESS** – The Mayor advised that the Dundas Street property owner had contacted him as promised. The property owner intends to contact a real estate agent to get an idea on how much the property might sell for if renovated. The Town has hired a new by-law enforcement team. The Mayor recently had lunch with Matt Gagnon from Canada Cordage. Mr. Gagnon is planning on expanding the business to fill the building and possibly sell off a piece of unused land.

3. **DISCLOSURE OF INTEREST** - None noted.

4. APPROVAL OF AGENDA

- a) **Agenda of the September 26, 2017 Council Meeting**

Resolution 19-17-01

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT the agenda be approved with the addition of another Personnel matter under Closed Session.

CARRIED

5. APPROVAL OF MINUTES

- a) **Minutes of the September 12, 2017 Council Meeting**

Resolution 19-17-02

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT the minutes of the September 12, 2017 Council Meeting be approved as presented.

CARRIED

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b) Minutes of the June 27, 2017 Deseronto Transit Service meeting

Resolution 19-17-03

Moved By: T. Dickinson

Seconded By: S. Everhardus

THAT the minutes of the June 27, 2017 Deseronto Transit Service meeting be approved as presented.

CARRIED

6. DEPUTATIONS

a) Richard Steiginga from Collins Barrow presented the Draft 2016 Financial Statements

Resolution 19-17-04

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council receive the Draft 2016 Draft Financial presentation.

CARRIED

Resolution 19-17-05

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council authorize the Mayor and the Acting CAO to sign all necessary documents for Collins Barrow.

CARRIED

b) Justin Harrow from Hastings County reviewed the Draft Official Plan with Council

Resolution 19-17-06

Moved By: S. Everhardus

Seconded By: T. Dickins

THAT Council receive the verbal report from Justin Harrow.

CARRIED

c) Deb Shaw appeared before Council and advised that she would like to host the following events:

Halloweèn party for kids

Christmas party for kids

Clothes for kids for kids 13-15

Winter carnival

Winter ice sculptures

Christmas dinner

Christmas caroling

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Motorcycle Show & Shine – Saturday July 7th, 2018

Mayor Clark requested that she put her ideas/requests in writing and give to the Deputy Clerk to include on the next Council agenda.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

7.2 CORRESPONDENCE REQUIRING NO ACTION

8. PASSING OF ACCOUNTS

Resolution 19-17-10

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Schedule of Accounts numbered 12-2017 in the amount of \$121,254.11 be approved as presented.

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

a) Council structure

Resolution 19-17-11

Moved By: S. Everhardus

Seconded By: T. Dickinson

BE IT RESOLVED THAT the Council of the Corporation of the Town of Deseronto incorporate the following changes to the operation of Council for the period of time from September 27, 2017 to December 31, 2017. (This time period being for the purposes of a test period to see how the following changes work):

FURTHER THAT Council appoint the following liason persons/Councillors for the specific departments of the Town of Deseronto:

i) Recreation/Arena/Parks – Deputy Mayor Johnston

ii) Water & Sewer - Councillor Zieman

iii) Public Works – Councillor Everhardus

iv) Finance/Administration/Human Resources – Councillor Dickinson

v) By-Law Enforcement, Fire & Building Services – Mayor Clark

The Mayor will be available for all departments.

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FURTHER THAT the first meeting of Council for a particular month will be “Committee of the Whole” and at this meeting all Department Heads will attend at their appointed times to answer any questions pertaining to their department and speak on their report, which will be in the Council mail out package for this Council meeting.

FURTHER THAT the second meeting of Council for a particular month will be considered it's Regular meeting.

AND FURTHER THAT Council through the Mayor AND CAO, do a press release, if applicable, after it's Regular meeting of the month.

CARRIED

b) Asset Management

The Acting CAO advised that Greer Galloway had updated our Asset Management Plan to allow us to apply for the OCIF

c) Waste & Recycling tender

The Acting CAO advised Council that the tender for waste & recycling collection would be sent out shortly.

d) 66 Green Street Progress Report

The Acting CAO advised that he has exhausted all avenues trying to obtain movement on the demolition contract and that he will be forwarding the file to the Town's lawyer for follow-up.

9.2 Public Works and Water & Sewer

9.3 Emergency Services

9.4 Parks and Recreation

9.5 Transit

a) Recommendation from the Transit Administrator to award the purchase of a new bus

Resolution 19-17-12

Moved By: T. Dickinson

Seconded By: S. Everhardus

THAT Council accept the Transit Administrator's recommendation to award Crestline as the supplier for RFP No: TRAN 07.17 for the Deseronto Transit bus purchase.

CARRIED

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9.6 Library & Cultural Services

Councillor Everharus reminded Council that the Library Board meeting would be the following night at 5:00 pm.

9.7 Planning and Economic Development

10. UNFINISHED BUSINESS

a) Mill Pond Vegetation

Resolution 19-17-13

Moved By: S. Everhardus

Seconded By: T. Dickinson

**THAT Mill Pond vegetation be removed from Unfinished Business.
CARRIED**

b) Accessibility

The Acting CAO advised that he had spoken to Hastings County and they advised that most municipalities are taking care of their own requirements and not tapping into Hastings County's resources. The Acting CAO further advised that the current Accessibility Plan would have to be reviewed prior to year-end and a committee formed, with input from the County. The Acting CAO still has to reach out to consultants.

c) Advertising/Marketing policy for the Community Centre

d) Ministry of Transportation – Skyway Bridge reconstruction

e) Sound acoustic solution for Community Centre

M. Gartland and the Mayor obtained the name of a manufacturer.

Resolution 19-17-14

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council direct staff to come up with a RFP to deal with sound at the arena.

CARRIED

f) Centennial Park

Resolution 19-17-15

Moved By: S. Everhardus

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THAT Council refer the matter of both canteens to the Department head and the Liason for further discussion.

CARRIED

- g) Request to repave Thomas Street from Centre to St. George from OCIF funding**

- h) Verbal quotation to repair the sidewalk on the west side of St. George Street between Maple Avenue and Dundas Streets**

Resolution 19-17-08

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council hold off on the Thomas Street repaving and the St. George Street sidewalk repair in 2017 and that any money that was in the budget for those projects be put into a reserve for infrastructure projects in 2018.

CARRIED

- i) A recommendation for a plough truck will be brought forward soon**

Resolution 19-17-09

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council authorize up to \$68,000 plus the 5% buyer`s fee to be spent on a used plough truck through an online public auction.

CARRIED

- j) Request from the Mohawks of the Bay of Quinte for two additional water hook-ups to allow the construction of a Habitat for Humanity homes**

Resolution 19-17-07

Moved By: S. Everhardus

Seconded By: T. Dickinson

**THAT Council decline the request from the Mohawks of the Bay of Quinte to permit two new water connections,
AND FURTHER THAT a letter under the Acting CAO and the Water & Sewer Operations Manager's signatures be sent to the Mohawks of the Bay of Quinte informing them that no further "new" connections will be considered until after the completion of the Water Plant upgrade as per Council's Resolution 17-17-11 on August 8, 2017.**

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Resolution 19-17-16

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT items 10 (g), (h), (i) and (j) be removed from Unfinished Business.

CARRIED

11. NEW BUSINESS

12. BY-LAWS

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

a) Personnel

Resolution 19-17-17

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council rise and move into Closed Session.

CARRIED

Council came out of Closed Session and reported on the following:

Resolution 19-17-19

Moved By: S. Everhardus

Seconded By: T. Dickinson

**THAT Council not accept the Arena Supervisor's recommendation to hire two individuals,
AND FURTHER THAT the Acting CAO work with the department head to obtain staff.**

CARRIED

It was suggested that the Acting CAO and Department Head contact the following:

**Napanee District Secondary School (NDSS) – guidance counsellor Sue Brown or teacher Sharlene Wyatt from Deseronto
Loyalist or St. Lawrence College Recreation programs
Strathcona Paper Centre support staff**

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Resolution 19-17-20

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT Council direct the Acting CAO to work with the Parks and Recreation Department Head to perform a staff evaluation on his employee and make a recommendation to Council for the appropriate grid increase

CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 19-17-21

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT by-law 44-17, being a bylaw to confirm the proceedings of Council be read a first and second time this 26th day of September, 2017.

CARRIED

Resolution 19-17-22

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT by-law 44-17, being a bylaw to confirm the proceedings of Council be read a third time and passed this 26th day of September, 2017.

CARRIED

16. MOTION TO ADJOURN

Resolution 19-17-23

Moved By: S. Everhardus

Seconded By:

THAT the Council meeting of September 26th, 2017 be adjourned.

CARRIED

MAYOR

CLERK